

CLOPTON PARISH COUNCIL

**Minutes of the Parish Council Meeting held at 7.30pm
on 17th. November 2011 in the Village Hall**

Present: Councillors R Compton (Chairman) S. Freeman, L. Pennington & C. Angwin & the Clerk, G. Kimmerling

In attendance SCC Cllr. Bellfield and 10 members of the public.

The meeting commenced in Open Session.

A letter was read out opposing planning application C11/1918 Snipe Vineyards. Copy in the planning file. Other members of the public also voiced their opposition.

SCC Cllr. Bellfield explained that SCC has appointed a new Chief Executive. She was the Chief Executive for EDA. SCC is saving £42-43m on their budget for the current year. All 44 libraries in the region will remain open but the mobile libraries will be cut back. Highways maintenance is to be let to a private contractor for things like gritting, potholes etc. but will have strict guidelines. SCC is 5th. for the level of re-cycling out of 33 councils who have a two tier system. SCDC is 8th. out of 235 with over 60% of waste going for re-cycling. The partnership with Waveney DC is allowing SCDC to make considerable savings on their budget. It is likely that the Planning Department will become a partnership next. The National Planning Policy Framework is moving ahead. Local parishes may need to have a Local Plan for developments in their areas. The consultation on the LDF - revised core strategy, has finished and the vote on this will be December 15th. There will be another pre-submission consultation followed by a Public examination. It could take another 18 months before this is finalised. Cllr. Bellfield attended the Development Control Sub Committee meetings on the Snipe Vineyards planning applications. These were discussed at length but it was difficult to oppose on planning grounds. He has been getting adverse comments re the Hill Farm application.

Police report. The Clerk read out a report from PC Dave Burrell – included in the Minutes folder.

The Open Session concluded and the Parish Council meeting commenced.

Agenda Item	Discussion/Detail	Action
1. Apologies for absence	P.C. Dave Burrell	
2. Co-option of Parish Councillor	Mr. John Pryke had volunteered to join the Parish Council. This was approved by the Council and he signed the Declaration of Acceptance of Office and joined the other Parish Councillors.	Clerk to advise SCDC of new Cllr.
3. Declarations of Interest	None	
4. Minutes		
Meeting held on Thursday 15 th . September 2011	Proposed by Cllr. Angwin, seconded by Cllr. Pennington & agreed by the Parish Council to accept the Minutes as a true record. The Chairman signed the Minutes.	
5. Matters Outstanding from the Minutes		
a) Data protection	.Nothing to report	
b) Land Registry	Cllr. Compton has been unable to locate the deeds to the hall. He does not know who the solicitors were who dealt with the sale.	
c) Potash Corner bus stop	The new owner of the Old Rectory will improve the bus stop area as soon as he can.	
6. Finance		
i.) Financial statement as at 17.11.11	Copies given to all Parish Councillors.	
ii.) Approve invoices for payment	G Kimmerling – Clerks salary £223.12 (tax £55.60) G. Kimmerling Clerk’s expenses £25.55 BDO LLP for Audit £192.00 (VAT £32)	Page 108

	<p>R Compton RBL poppy wreath £16.50 Paid prior to the meeting:- all chqs dated 6.10.11 & signed by Cllrs. Compton & Freeman.</p> <p>R Compton additional postage for Speedwatch £10.00 Barry Clamp & Sons for Village Hall windows £2401.00 (VAT £400.20) A H Gooch for Village Hall windows £288 (VAT £48) PROPOSED Cllr. Pennington, seconded by Cllr. Angwin and agreed by the Parish Council. Cheques dated 17/11/11 & signed by Cllrs. Compton & Freeman.</p>	
iii. To report and approve the Conclusion of Audit	<p>BDO LLP had approved the audit with no comments. The Clerk had explained the extra expenditure for the village hall. In future, the Parish Council must approve all Village Hall Committee members; see and approve at least 3 quotes for all work and hold a key to the hall. Proposed by Cllr. Freeman, seconded by Cllr. Angwin and agreed by the Parish Council to approve the Conclusion of Audit.</p>	Clerk to inform Village Hall Committee of requirements and to display the Audit Notice as required.
iv) Henderson Global Investors Fund	The Clerk reported that no money has been received from the Henderson Fixed Interest Monthly Income Fund Unit Trust since June 30 th . after the Trustees were changed. She has written to Henderson to query this.	
7. Planning		
i) Decisions	None received.	.
ii) Planning Applications		
	<p>C11/2466 Maple Tree Barn, Grundisburgh Road – Erection of a closed boarded fence to replace existing deteriorated fencing. Approved.</p> <p>C11/1718 Snipe Vineyards, Snipe Farm Road – Change of use of Summer House to Holiday Accommodation and retention of adjacent shower, W C & sink. Recommend refusal – see plans record book.</p> <p>C11/2283 The Meadow, Hill Farm, Drabbs Lane – Use of land for the erection of one two-storey four bedroom residential dwelling with garage together with retention of residential mobile home (the subject of an enforcement notice) until such time as planning permission is granted for dwelling and/or dwelling is built. Recommend refusal (3 abstentions) – see plans record book.</p>	
iii) Other Planning Issues	None	
iv) Report on the Draft National Planning Policy held on 28th September.		
	<p>Cllr. Compton attended the meeting. The LDF will not be in place for another 18 months but the NPPF should be in place in April. Under the NPPF it will be assumed that planning permission will be granted subject to sustainability. Village Design Statements can be used to help manage change in the planning system. A survey of the village is undertaken, approved by the community and then adopted. Cllr. Compton recommended preparing a VDS but would need advice on how to go about this. SCC Cllr. Bellfield thought the Government could change the Bill to take into account the time lapse. Cllr. Angwin suggested going back to the Village Plan for the results on building in the village.</p>	<p>VDS to be on next agenda.</p> <p>Page 109</p>

8. Village Wildlife Event Report		
	Cllr. Angwin gave a report on the Wildlife event held on October 13 th . It was disappointing that only 1 member of the public attended as interest had been expressed in the Village Plan. Tracey Housley gave a very interesting talk and identified three possible areas for wildlife in Clopton:- the churchyard, the Village Hall land and the pond area along the concrete road. She recommended carrying out a survey on wildlife in the village and visiting Charsfield & Hacheston projects. Cllr. Pennington was keen to have a village owl box. It was agreed to follow up on wildlife projects in the Spring.	March agenda item – Wildlife area in the village.
9. Village Newsletter		
	Cllr. Compton had not had time to compile the newsletter recently and had received no offers of help. Each copy takes 6 weeks to prepare. He had spoken to an organisation which would produce the newsletter from articles provided. He would be willing to collate this. Cllr. Compton proposed reducing the newsletter to three copies each year. This was seconded by Cllr. Angwin and agreed by the Parish Council.	
10. Speedwatch		
	The Clopton Speedwatch group is the 2 nd . most efficient in Suffolk. The Woodbridge NHW group wants to expand to include all the NHW schemes in Woodbridge in Speedwatch so they may leave the Clopton group and start a new one. There is only £22 left in the Speedwatch funds. Proposed by Cllr. Compton, seconded by Cllr. Angwin & agreed by the Parish Council to ask for 20p per household from all participants.	Clerk to write to the other councils for financial contributions of 20p per household.
11. SALC		
	Nothing to report. The Clerk will attend the meeting on Nov. 21 st .	
12. SORR		
	There is a web-site to report unsuitable roads for Sat Nav. These roads will then be removed when the HGV Sat Nav. map is upgraded.	Cllr. Pennington to put details on the Clopton newsletter
13. Community Emergency Planning		
	Nothing to report.	
14. Correspondence		
	The Queen's Diamond Jubilee is on 4 th . June 2012. It was felt there should be a village celebration. Cllr. Freeman will complete the form re the Jubilee beacon.	Cllr. Freeman to find out about the beacon.
15. Questions to Chairman		
	No questions.	
Next Meeting	Thursday January 19th. at 7.30pm in the Village Hall.	

Meeting closed at 9.25pm.

Signed _____ (Chairman) Date _____