

CLOPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30pm on 17th. March 2011 in the Village Hall

Present: Councillors R Compton (Chairman), S Christensen, C. Angwin & the Clerk, G. Kimmerling
In attendance SCC Cllr. Bellfield and 4 members of the public.

The meeting commenced in Open Session.

Questions from the members of the public.

The meeting was told that it is dangerous to wait at the bus stop by Potash Corner and there is a lot of rubbish on the roadsides. Cllr. Compton explained that it would appear that the area by the bus stop was the responsibility of the owner of the Rectory. The Clerk will contact Luke Barber on this. There are no other bus pick up stops along the Grundisburgh Road and it was agreed to request bus stops on both sides of the road near to Clopton Church. Carters will be the only bus service providers from April. At the moment they use Shop Road but this should stop in future. Cllr. Compton agreed there is a problem with roadside rubbish, but there had been little response to litter picks in the past and it was too dangerous to clear by the B1078 & Grundisburgh Road.

SCC Cllr. Bellfield reported no change in the SCDC Council Tax for the coming year. SCDC is now partnered with Waverney DC which has helped with their £2.1m savings. The Local Development Framework has been delayed until the summer.

Cllr. Pennington arrived.

Cllr. Bellfield explained that SCC has a 28% drop in Central Government funding and has to save £40m this year. It has in place a diversement policy to save money in years 2 & 3. Local organisations are coming forward to take on school crossings, libraries etc. The Bury Park & Ride site will close saving £200,000. Bus passes are being restricted to save £2m.

The Open Session concluded and the Parish Council meeting commenced.

Agenda Item	Discussion/Detail	Action
1. Apologies	Cllr. Taylor, Cllr. Freeman - unwell & PC Burrell	
2. Declarations of Interest	None.	
3. Minutes		
Meeting held on Thursday January 20th. 2011	Proposed by Cllr. Christensen, seconded by Cllr. Pennington & agreed by the Parish Council to accept the Minutes as a true record. The Chairman signed the Minutes.	
4. Matters Outstanding from the Minutes		
a) Henderson Global Investors	Letter received from Henderson Global Investors requesting an original death certificate for Mr. Newson. It was agreed to put a note in the Grundisburgh News asking for information & to view the Register of Deaths & approach Essex County Council. <i>SCC Cllr. Bellfield left the meeting.</i>	Clerk to try to find out about Mr. Newson.
b) Problems in Manor Rd, Birds Hill & Snipe Farm Rd.	The roads had been left in a bad state of repair after Anglian Water repairs in the B1078. Manor Rd. & Birds Hill have been cleared but not Snipe Farm Rd. Cllr. Pennington said drainage by The Crown House, Charsfield Rd. has been improved with kerb stones & drainage holes.	Clerk to request Snipe Farm Rd is cleaned.
5. Finance		
a) Financial statement as at 17/03/11	Copies given to all Parish Councillors.	.
b) Approve invoices for payment	G Kimmerling – Clerks salary £278.72, expenses £6.50 Clopton Village Hall for hire of hall for 2010/11 £90.00 Invoice for Clopton Village Hall for hire of hall for 2011/12 to be paid at the beginning of April. Proposed Cllr. Angwin, seconded Cllr. Pennington & agreed.	Page 98

c) VAT Refund	£1309.31 had been received from VAT.	
d) Clerk's status re PAYE	The Clerk explained that from April she can no longer be self-employed & the Parish Council will be responsible for her tax payments. Cllrs Angwin & Compton will look into the implications of this & the Clerk will ask SALC if they could run a PAYE scheme for all councils.	Cllrs. Angwin & Compton to look into Clerk's status re PAYE & Clerk to contact SALC.
6. Planning		
i) Planning Decisions	C11/0019 Field End, Grundisburgh Road Erection of single-storey side extension SCDC permission with 2 conditions C11/0118 Land on S E side of Snipe Farm Rd. Change of use of land from grazing/paddock to use as a campsite. Application withdrawn.	
ii) Planning Applications		
	None received.	
iii) Other Planning Issues		
	None	
7. Data Protection notification	The Clerk had been informed by SALC that the Parish Council needed to sign up for the Notification Scheme managed by the Office of the Information Commissioner as Parish Councils hold personal data in their files and computers. The cost is £35 per annum. This is to comply with the Data Protection Act 1998 which came into force in March 2000. The Parish Council asked for more information and suggested that SALC should pay the fee for all Parish Councils.	Clerk to contact SALC.
8. Land Registry	The cost is dependant on the value of the land - £40 for land valued up to £50,000. Cllr. Compton is to ask for the deeds from Mr. Taylor. It was agreed that the Parish Council should register the land by the Village Hall.	Cllr. Compton to get the deeds to the Village Hall land .
9. Parish Plan		
	Cllr. Angwin has almost completed the draft Report and will circulate this once finished. 2 copies to be sent to Sfk. ACRE by the end of March. Cllr. Compton will complete the End of Grant Form & the Clerk will complete the Income & Expenditure Account	Cllr. Angwin to complete report & circulate; Cllr. Compton to complete End of Grant Form ; Clerk to do Income & Expenditure. All to be returned by end of March.
10. W J Steel and Poors Charity		
	Cllr. Compton is waiting for contact with Mr. Graham Hedger.	
11. RBL Poppy Party		
	The Parish Council did not feel able to organise a Poppy Party. The Clerk will advertise on the notice boards for villagers to organise an event if anyone wants to. Cllr. Pennington will add this to the website.	Clerk to produce poster & forward to Cllr. Pennington for the website.
12. Conservation, Hedges & Footpaths		
	No report	
13. Speed-watch Update		
	Cllr. Compton said the camera doesn't always work in cold weather but motorists slow down when the signs are out. It was hoped to purchase more signs but there is no money at present.	
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14. SALC		
	The Clerk had attended the meeting on March 7 th at Stratford. Data Protection and Clerk's status re PAYE had been discussed in detail. Parishes are concerned with the uncertainty surrounding cut-backs to services. Framlingham has lost its school patrol, and youth club already. SALC meetings are June 13 th ; Sept. 5 th & Nov. 21 st .	
15. SORR		
	No report.	
16. Community Emergency Planning		
	Cllr. Pennington said she had nothing to report and would like someone else to take this on as her work commitments are increasing.	
17. Correspondence		
	SCDC Review of Road Names – completed by Cllr. Compton & the Clerk SCDC Recycling Bank Provision – no more paper banks or can banks from 1 st . April – kerbside collection only SCDC Village of the Year Competition – agreed not to enter. SCC Fire & Rescue Service questionnaire – Clerk to complete.	Clerk to complete Fire & Rescue questionnaire.
18. Questions to Chairman		
	None.	
Next Meeting	Thursday May 19th at 7.00pm in the Village Hall. The Annual Parish Meeting is at 7.00pm followed by the Annual Parish Council meeting.	

Meeting closed at 9.10pm.

Signed _____ (Chairman) Date _____