

CLOPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30pm on 16th September 2010 in the Village Hall

Present: Councillors R Compton (Chairman), C. Angwin, G. Boshier, S Christensen, S Freeman, L. Pennington & R. Taylor, the Clerk, G. Kimmerling

In attendance SCC Cllr. Bellfield and 3 members of the public.

The meeting commenced in Open Session.

SCC Cllr. Bellfield explained that SCC are looking to out-source services in order to save money but nothing has been decided yet. It has been suggested that the budget could be devolved down to meet local requirements which would mean that local councils would have more power over the way the money is spent, although less money will be available in future. There is no recruitment at SCC at the moment.

SCDC has met with Waverney District Council as one council and now has a senior management council for both districts.

There is a scrutiny committee meeting tomorrow at SCDC to discuss planning issues. SORR are not invited but Cllr. Bellfield will present their paper for them.

There was no report from the Police due to holidays.

The Open Session concluded and the Parish Council meeting commenced.

Agenda Item	Discussion/Detail	Action
1. Apologies	None.	
2. Declarations of Interest	None.	
3. Minutes		
Meeting held on Thursday July 15 th 2010.	Proposed by Cllr. Angwin, seconded by Cllr. Christensen & agreed by the Parish Council to accept the Minutes as a true record. The Chairman signed the Minutes.	
4. Matters Outstanding from the Minutes		
a) Traffic Mirror	Cllr. Compton had arranged for Clopton Home & Gardens to install the mirror for £114.24	
b) Village Sign	David Houchell had quoted £230 + VAT to clean & oil the oak post & £325 + VAT to wire brush & repaint the sign. Woodbridge Property Maintenance & Repair Services - £636 for similar. Ken Garrod quoted £200 including materials. Cllr. Compton to send a letter authorising him to proceed.	Cllr. Compton to ask Mr. Garrod to clean and re-paint the village sign
c) Henderson Global Investors (previously New Star)	Letter received asking for the registered account holders to confirm that information can be given to the Parish Council. These are Richard Taylor, Sylvia Freeman & Robert Tye.	Clerk to write a letter for all to sign.
d) Rural Coffee Caravan	The Rural Coffee Caravan will be in Clopton at the Village Hall on Wednesday 6 th . October from 10 to 12.	Clerk to advertise & send info to Lucinda for web site.
5. Finance		
a) Financial statement as at 16.09.2010	Copies given to all Parish Councillors.	.
b) Approve invoices for payment	Invoices paid on 02.08.10 Suffolk ACRE – Parish Plan Questionnaires (VAT £73.15) £491.15 Close Invoice Finance Ltd – Speedwatch waistcoats (VAT £4.68) £31.43 BDO LLP- Audit (VAT £21.00) £141.00 G Kimmerling – Clerks salary £278.72, expenses £15.59 Suffolk ACRE Services – insurance £413.03 R Compton for newsletter (VAT £2.98) £19.98 PROPOSED Cllr. Taylor, seconded Cllr. Boshier and agreed	Page 91

	by the Parish Council.	
c) Conclusion of Audit	BDO had found no problems with the Audit. PROPOSED Cllr. Pennington, seconded Cllr. Christensen & agreed by the Parish Council to accept the Conclusion of Audit.	Clerk to advertise as required & to find out why the costs had risen.
6. Planning		
i) Planning Applications	C10/1954 The Rectory, Birds Hill. Erection of detached garage/car port APPROVED with comments – roof apex rather high and white UPVC door out of keeping with rest of the design	
ii) Planning Decisions		
	C10/1638 Hill Farm Drabbs Lane Erection of lean to 30ft x 60ft grain store. SCDC Permission. Building must only be used for storing grain or crops produced on Hill Farm & must be dismantled in 6 months of the use ceasing.	
iii) Other Planning Issues		
	SCDC Town & Parish Forum dates – Wed. 20 Oct at SCDC & Wed. 27 Oct at Riverside. Clerk to attend on 27 th . Cllr. Compton to attend if possible.	Clerk to attend 27 th . Cllr. Compton may attend.
7. Purchase of play equipment.		
	£3875 has so far been received. Goal posts at £1700 + VAT have been ordered. The Play Trail costs £6100+. SCDC will pay the second half of the money when the equipment is in place & has been inspected. 50% of Play Trail costs is payable with the order .It was agreed to order the equipment & the Parish Council will cover the cost of the VAT initially.	Clerk to order Play Trail.
8. Parish Plan		
	The results are on the SALC web-site but the Clerk cannot access them. SALC will be asked to send a paper copy. Cllr. Compton has sent a letter of thanks with the newsletter to all residents who offered help.	Clerk to order paper copy.
9. W J Steel and Poors Charity		
	At a recent meeting Canon Graham Hedger had suggested the funds be added to the Suffolk Foundation , but held separately. This gives a wider brief to help people. This was approved by the Parish Council.	
10. SCDC Review of Historic Buildings At Risk.		
	No Historic buildings at risk were identified in Clopton.	
11. SALC Survey of Public Services.		
	Cllr. Angwin offered to scan this and e-mail to all Parish Councillors for their comments.	All Councillors to add comments and Clerk to complete form by 10 th October.
12. Council Tax Referendum Report		
	It was felt this was a waste of time. There is likely to be an upper capped limit which will mean it will be irrelevant for most Parish Councils.	
13. Speedwatch Update		
	Meeting on Friday 24 th . Serpenter for all involved. There have been problems with equipment going missing so this will be signed for at each change over in future. It was suggested that each village put a speed watch scheme sign on their village sign. This has to be removed after 6 months but can be replaced again. Cllr. Compton to look into this. Central Government are no longer supporting the Safety Cam scheme so this may be dropped if the County Council doesn't take it on.	Cllr. Compton to check on time scale re speed watch scheme signs in villages.

14. SALC		
	No report.	
15. SORR		
	A meeting was held on 15 th . Sept. To discuss the action to be taken regarding the lack of confidence in SCDC Planning department. 40 local Parish Councils had registered a lack of confidence. SCDC is subject to a scrutiny review on 17 th . Sept. To investigate these comments. SORR is not invited.	
16. Community Emergency Planning		
	Cllrs. Pennington, Taylor & Angwin had identified the risks, their likelihood and impact. A form had been delivered with the newsletter asking for information and these will be consolidated in the future.	
17. Website		
	This is up and running and has been used. Unfortunately, it is not possible to track the numbers who visit the site. The Emergency Planning form is available there. Clerk to send signed copy of the Minutes for inclusion.	Clerk to send July Minutes to Cllr. Pennington.
18. Correspondence		
	None received.	
10. Questions to Chairman		
	The Village Hall is to insure the play equipment. The Parish Council will need to see a copy of the insurance document and Play Area Inspection report each year. There had been problems with telephones in the area recently. There had also been power cuts in recent days.	
Next Meeting	Thursday December 2nd. at 7.30pm in the Village Hall.	

Meeting closed at 8.45pm.

Signed _____ (Chairman) Date _____