

CLOPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30pm on 15th July 2010 in the Village Hall

Present: Councillors R Compton (Chairman), C. Angwin, G. Boshier, S Christensen, S Freeman, L. Pennington & R. Taylor, the Clerk, G. Kimmerling
In attendance SCC Cllr. Bellfield.

The meeting commenced in Open Session.

SCC Cllr. Bellfield explained that Suffolk County Council has to find savings of £6.4m in the current year and must reduce the expenditure by 30% in 3 years. This will affect all areas of local government. There will be more working with the voluntary sector and other local government organisations. Grants for re-building schools have been stopped apart from Hollywell in Ipswich & Deben & Orwell in Felixstowe. Jill Rawlings has been brought in at a cost of £650 per day to review the Communications Department which is hoped will save £.5m year on year.

SCDC has no loss of grant money this year and is likely to increase its working arrangements with Waverney DC. The Local Framework core strategy document is available for comments from Parish Councils but Government has changed its strategy & District Councils may decide on how many and where new houses are built.

Cllr. Bellfield is trying to get the B1078 downgraded for lorry use.

Cllr. Taylor said that Sat Nav sends HGVs the wrong way along Drabbs Lane and drivers ignore weight restrictions & signs. People need to fill in the lorry forms and send them to Highways.

Cllr. Taylor also said there were rumours that gypsies were causing trouble in the village.

The Open Session concluded and the Parish Council meeting commenced.

Agenda Item	Discussion/Detail	Action
1. Apologies	Received from PCSO Chattenberry – involved with lorry stacking at Felixstowe.	
2. Declarations of Interest	None.	
3. Minutes		
Meeting held on Thursday May 20 th 2010.	Proposed by Cllr. Christensen, seconded by Cllr. Angwin & agreed by the Parish Council to accept the Minutes as a true record. The Chairman signed the Minutes.	
4. Matters Outstanding from the Minutes		
a) Traffic Mirror	Two quotes had been received for installation;- David Houchett £290 +VAT Clopton Home & Garden £114.24 It was suggested that Woodbridge Property Maintenance should be asked for a quote. RESOLVED to accept the lowest quote of the three. Proposed by Cllr. Taylor, seconded by Cllr. Boshier & agreed by the Parish Council.	Cllr. Compton to action.
b) Village Sign	David Houchell had quoted £230 + VAT to clean & oil the oak post & £325 + VAT to wire brush & repaint the sign. Other quotes will be sought.	Cllr. Compton to get other quotes.
c) Clopton Commercial Park	Cllr. Compton had visited the site and agreed it was better. It will be monitored.	
d) Hedgerow Survey	Cllr. Boshier has completed 20% of the Hedgerow Survey but needs volunteers to carry out the work.	
e) Potash Corner bus stop	A lot of work has been carried out on the New Rectory site but the bus still has to stop in the road as passengers have to wait in the lay-by.	.
5. Finance		
a) Financial statement as at 15.07.2010	Copies given to all Parish Councillors. The Repairs & Maintenance expenditure was high but this was covered by the insurance claim for the mirror.	.
b) Approve invoices	G Kimmerling – Clerks salary £278.72, expenses £5.30	Page 88

for payment	R Prior – external audit £20.00	
6. Planning		
i) Planning Decisions	<p>C10/0613 7, Shop Road Erection of air sourced heat pump – withdrawn</p> <p>C10/0889 Newson Farm, Church Lane Erection of garden studio with storage above. Permission with 3 conditions.</p> <p>C10/0358 Part of land opposite Pear Tree Farm Change of use for stationing of a mobile home. Permission with 5 conditions.</p>	
ii) Planning Applications		
	<p>C10/1158 Hill Farm, Drabs Lane Erection of lean-to 30ft x 60Ft grain store. Approval providing it is an extension only & will result in no increase in HGV movements.</p> <p>C10/1371 1, Snipe Cottages, Snipe Farm Road Erection of rear conservatory. Approval.</p> <p>C10/1576 The Red House, Grundisburgh Road Demolition of garage, office & wine store & erection of library, office & wine cellar. Approval.</p> <p>C10/1638 Mobile Home, Hill Farm, Drabs Lane Lawful Development Certificate for existing use of mobile home for residential purposes. More information needed on how long the mobile home has been in position. Objection on the grounds that the mobile home has been on different sites and was rented out at times.</p>	Cllr. Compton to make enquiries.
iii) Report on SCDC Town & Parish Planning Forum on June 8th.		
	The Clerk attended the meeting. Copy of the report included in the Minutes folder.	
7. Purchase of Play Equipment.		
The Village Hall Committee wish to purchase a low level play trail – the Jolly Roger - at a cost of £3800 including installation. This can be installed directly onto grass. The Village Hall Committee will raise the necessary funds. RESOLVED to purchase the play equipment. Proposed by Cllr. Boshier, seconded by Cllr. Pennington & agreed by the Parish Council.		Village Hall representatives to order & install the equipment.
8. Parish Plan update report.		
The questionnaires have been analysed by Suffolk ACRE & passwords given so that the Clerk can download the responses. A meeting for the village will then be arranged.		Clerk to download responses.
9. W J Steel and Poors Charity – Nominative Trustee election.		
Cllr. Compton explained that there are 3 Trustees who meet once a year. Statements of interest are received twice a year & the Trustee must send a note of the income to the Charity Commission and write a short report for the Parish Council annual meeting. RESOLVED that Cllr. Christensen be elected as the Nominative Trustee for the next 4 years. Proposed by Cllr. Taylor, seconded by Cllr. Angwin and agreed by the Parish Council.		
10. Parish Council Risk Assessment.		
Cllr. Angwin had prepared a risk assessment document based on the Local Government document & Knodishall Parish Council's Risk Assessment. He ran through this with the Parish Council. A question was raised on the War Memorial Fund. The Clerk to write to New Star to find out who manages the fund. RESOLVED to adopt the Risk Assessment document as set out. Proposed by Cllr. Boshier, seconded by Cllr. Pennington & agreed by the Parish Council. The document was signed.		Clerk to write to New Star.
11. Rural Coffee Caravan		

<p>The Rural Coffee Caravan visits villages with information on many topics relating to rural life. It was proposed by Cllr. Taylor, seconded by Cllr. Boshier & agreed by the Parish Council to invite the Rural Coffee caravan to visit the village one morning in September in the Village Hall car park.</p>	<p>Clerk to contact and fix a date.</p> <p>Page 89</p>
<p>12. Speedwatch Assessment meeting on August 26th.</p>	
<p>Cllr. Compton had provisionally booked the hall on August 26th. to thank the volunteers, make sure everyone is happy & to bring all volunteers up-to-date on developments. One of the Speed watch signs had been stolen in Woodbridge. This had been reported to the Police & would cost £64 to replace. The Clerk to check excess on insurance. Grundisburgh had caught 34 people speeding in July in just over an hour & Woodbridge, 17 in half an hour. The fastest recorded speed in Clopton was 48m.p.h. The Parish Council approved of the meeting and any incurred costs</p>	<p>Clerk to check excess on insurance. Cllr. Compton to organise meeting.</p>
<p>13. SALC report</p>	
<p>No SALC meetings.</p>	
<p>14. SORR</p>	
<p>Nothing to report. Gressingham Foods had been found not guilty of mal administration.</p>	
<p>15. Community Emergency Planning update report.</p>	
<p>Cllr. Pennington said it was necessary to have the names of people and their available equipment in place in case of an emergency. They will be covered by SCDC insurance. Cllr. Taylor agreed to help on the Emergency Planning group.</p>	
<p>16. Website</p>	
<p>Cllr. Pennington had set up the Clopton Website in standard format. The SCDC website was down but she produced printouts of the web pages so far produced. It was agreed this was very good. More information can be added, including the Agenda's and confirmed Minutes. The web address is www.onesuffolk.co.uk/cloptonpc.</p>	
<p>17. Local Development Framework Report</p>	
<p>The Interim Planning Policy document was available. Clopton is classified as Other Village. This means it has few or minimal facilities and new housing will be controlled and limited to a) Replacement dwellings; b) sub division of large dwellings & c) conversion of existing buildings. New housing will only be in exceptional circumstances or affordable housing if identified in an adopted Village Plan.</p>	
<p>18. Correspondence None received</p>	
<p>19. Questions to the Chairman</p>	<p>None.</p>
<p>Next Meeting</p>	<p>Thursday 16th September 2010 at 7.30pm in the Village Hall.</p>

Meeting closed at 10pm.

Signed _____ (Chairman) Date _____

