

CLOPTON PARISH COUNCIL

PARISH COUNCIL MEETING

Thursday 20th July 2023 at 7.30 pm Clopton Village Hall

A G E N D A

Members of the public will have the opportunity to speak regarding any items on this agenda or raise issues for future consideration at the discretion of the Chairman.

1. Chairman's Welcome

2. Public Forum/Open Session

- County and District Councillor's Reports

3. Apologies

- To receive councillor's apologies for absence.

4. Declaration of Interests/Dispensation Applications Received

5. Minutes

- To approve the minutes of the meetings of the Council:
[Thursday 18th May 2023](#), and [Thursday 8th June 2023](#).

6. Matters arising from the minutes

- i) Form 2 of the AGAR 2022/23 submitted (23/5/23) to PKF Littlejohn LLP; and notification of receipt of documents received for exempt status (14/6/23).
- ii) Development pathway for councillors Cllr Ashford (05 & 12/6/23) and Cllr Tiley-Nunn (31/7 & 7/8/23) booked.
- iii) The Clerk has contacted Heelis and Lodge to request that they carry out the next internal audit, and they have agreed to this.
- iv) CAS Website Accessibility Audit completed.

7. Finance

- To receive the financial report from the RFO including balances at the bank.
- To receive and approve payments since last meeting and authorise cheques.
- Bank reconciliation check.

8. Planning matters

- To receive planning decisions
 - i) [DC/23/1047/FUL](#)
32 solar panels to be fitted in an array of 4 rows of 8 panels, mounted on low-level, steel frames sunk into the ground. - Rear Of Pear Tree Farm Grundisburgh Road Clopton Woodbridge Suffolk IP13 6QE. Application Permitted by ESC. Supported by Clopton PC.
 - ii) [DC/23/1928/LBC](#): Listed Building Consent - Partial demolition of barn and works to make good including laying foundation slabs in the floor of the barn. Moat Hall, Martins Lane, Clopton, Woodbridge, Suffolk IP13 6QX.
 - iii) [DC/23/1982/FUL](#): Proposal: Retention of studio building.
Moat Hall, Martins Lane, Clopton, Woodbridge, Suffolk IP13 6QX
Planning permission and Listed Building Consent was granted in 2018 for conversion

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of agricultural buildings to form new dwelling and artist studio under reference DC/18/4094/LBC and DC/18/4093/FUL.

iii) Proposed Diversion of Clopton FP5-RoW.008

The purpose of this application is to allow the diversion of the footpath to allow construction of new buildings as permitted under DC/19/3497/FUL and provide a better defined, safer, and no less convenient footpath route through Clopton Commercial Park which will give formal recognition to the route on the ground and provide greater separation between pedestrians and site vehicle traffic.

The proposed line of the diverted footpath will run alongside existing site roadways which provide access to both sides of the workshop, warehouse and office buildings of Clopton Commercial Park which occupy a 350m length of the former airfield runway.

iv) [DC/23/2706/VOC](#) Variation of Condition Nos. 2 and 4 of DC/22/4240/FUL - Erection of business unit with storage yard - Minor Layout Changes to suit the needs of a new tenant. Unit 20, Clopton Commercial Park, Debach Airfield, Clopton, Woodbridge, Suffolk, IP13 6QT.

v) [DC/23/2012/FUL](#) – update from applicant, Land at Manor Road, Clopton, Shepherd huts.

- To consider planning applications received after the agenda was produced
- Other planning matters.
 - i) Community-led housing
 - ii) ESC Planning Forum

9. Policy Amendments

9.1 Risk Management update

10. B1078/79 Speed issues

11. Village Hall

12. First Responders for Clopton and Otley

13. Clerk's Report on Urgent Decisions since the last meeting

14. Officer's and Representative's Reports

Road Safety Forum, 12 June 2023

SALC AGM 17th July 2023

Disability Forum, 11th July 2023

Others

15. Correspondence (for information)

15.1 Asset of Community Value (sometimes known as Right to Bid) briefings

15.2 D-Day 80

15.3 [Hedgehogs R Us Highway Project](#)

15.4 Digital Champion Volunteers

16. Matters to be brought to the attention of the Council for the next meeting

16.1 Safeguarding Policy

17. Proposed dates of future meetings –.

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- 21st September 2023, 7.30pm, Village Hall, Parish Council Meeting.
- 16th November 2023, 7.30pm, Village Hall, Parish Council Meeting.
- 18^h January 2024, 7.30pm, Village Hall, Parish Council Meeting.
- 21st March 2024, 7.30pm, Village Hall, Parish Council Meeting

Signed..... Clerk to Clopton Parish Council

Date.....