

CLOPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Clopton Village Hall
On Thursday 31st March 2022 at 7.30 pm.

Present: Cllr Raffell (Elected Chair) Cllr Fryatt (Vice Chair) Cllr Bright	In Attendance: Miss K Bye (Clerk) 1 Resident	Apologies Cllr Lye Cllr Pitt Cllr Gittoes
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<p>CPC016/22 Chairmans Welcome Cllr Raffell welcomed everyone to the meeting.</p> <p>CPC002/22 Public Forum/Open Session County Councillor's Report See Suffolk County Councillors full report, link below. http://clopton.onesuffolk.net/assets/Uploads/CPC-minutes/March-SCC-Monthly-Parish-Report.pdf</p> <p>District Councillor's Report Here is the link to the March update by Cllr Fryatt http://clopton.onesuffolk.net/assets/Uploads/CPC-minutes/MARCH-2022-District-Council-report.pdf</p> <p>Village Sign on B1078 – The carpentry has been carried out at a small cost of £35 for which the council are very grateful. The post was ordered at a cost of £125.17 plus VAT. The sign is still to be put in however this will be forthcoming.</p> <p>Dog poo bins – There have been requests for two new dog poo bins, one at the village hall near the carpark, the other in the Church lane area. The Parish Council has to obtain permission from the landowner of any potential poo bin site. East Suffolk Council have quoted for bins which include the site scanning, the bin itself and installation of the bin at £253.09 plus VAT for each bin. East Suffolk Council then remove the poo thereafter but CPC have responsibility for the bin itself. The council agreed to purchasing a bin for the car park area of the village hall in this coming financial year. They will defer a decision on the other until the next budget is discussed.</p>	Clerk
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<p>Rouse Hall Estate – Issues were raised relating to parking, pathway obstruction by vehicles and the general state of the public areas of the Estate including the sewerage area. New Tide homes will be contacted with these observations</p>	
<p>CPC017/22 Apologies Cllr Lye, Cllr Pitt and Cllr Gittoes</p>	
<p>CPC018/22 Declaration of Interests/Dispensation Applications Received There were no declarations of interest and no dispensation applications to consider in relation to this agenda.</p>	
<p>CPC019/22 To approve the minutes of the meeting held on Thursday 18th November 2021 The minutes were approved and signed as a true record</p> <p>http://clopton.onesuffolk.net/assets/Uploads/CPC-minutes/CPC-2022.01.20-Minutes.pdf</p> <p>Proposer Cllr Fryatt, Seconder Cllr Bright</p>	
<p>CPC020/22 Matters arising from the minutes See public forum section regarding dog poo bins.</p>	
<p>CPC021/22 Finance Finance Report – The balances at the bank at 8th March were: Parish Council community account £ 97.56 The Bomber savings account £ 181.68 The Premium savings account £ 2320.51</p> <p>As agreed a transfer of £200 was made from the Premium savings account to the current account after the last meeting as required for the payment of January outgoing. Another transfer of £600 will be required after this meeting to cover the March outgoing cheques. This will leave a balance of £6.16 in the Community Account. The precept payment will be made on 29th April to replenish funds. These transfers were agreed due to the unbudgeted costs associated with the village hall lease, the cost of which is coming out of reserves.</p> <p>March 2022 financial statement was approved to be signed</p> <p>Authorisation of payments –</p> <p>A VAT claim has been made for £462.56 this payment has not yet been received</p> <p>All payments authorised at the January meeting have been made. All cheques issued have cleared the account.</p> <p>Payments totalling £691.40 to be approved during this meeting are:</p> <p>Clerks salary Feb/Mar £479.23 Clerks expenses Feb/Mar £25 P Raffell reimbursement for Clarkes of Walsham - Sign post £125.17</p>	<p>Clerk</p> <p>Clerk</p>

<p>P Raffell reimbursement for Peter Sherman - Post carpentry £35</p> <p>The NALC pay scales for April 2021 have now been agreed, the salary this month includes a back payment from 1st April 2021. The hourly increase is 17p.</p> <p>Proposer Cllr. Bright, Seconder Cllr. Fryatt for finance reports and payments approvals.</p> <ul style="list-style-type: none"> • Bank reconciliation check – Cllr. Pitt has checked and approved the bank reconciliation in advance of the meeting. 	
<p>CPC022/22 Planning Matters</p> <ul style="list-style-type: none"> • Planning Decisions – To receive planning decisions - DC/21/4614/FUL – 1 Market Hill Cottages Market Hill Clopton Woodbridge Suffolk IP13 6SB Construction of first floor addition to rear of property – CPC supported this application, Permitted by East Suffolk Council. <p>DC/21/5338/FUL - 2 Otley Road Clopton IP13 6QQ Erection of the two storey side to rear extension, a single storey rear extension, and installation of a rear dormer – CPC had no objections to this application, Permitted by East Suffolk Council</p> <p>DC/21/5534/FUL Clopton Commercial Park Debach Airfield Clopton Woodbridge Suffolk IP13 6QT - Construction of single storey extension to business unit Unit 17 – CPC support this application, Permitted by East Suffolk Council</p> <p>Planning Applications received after the agenda was produced - No additional applications have been received</p> <p>Other planning matters – None</p>	
<p>CPC023/22 2022 Jubilee Beacon lighting event on Thursday June 2nd from 7.30pm til late A Village Fete Friday 3rd June from 2pm to 5.30pm</p> <p>A number of bands have been signed. A BBQ and other refreshments will be available and a bar will also be attending. It's going to be a great evening and following day please do come along.</p> <p>Unfortunately the pram race has had to be abandoned however there will be plenty of other activities to entertain.</p> <p>Any proceeds raised will be distributed to: Clopton Village Hall Riding for the Disabled Woodbridge and District Suffolk Air Ambulance</p>	<p>Jubilee Committee</p>

<p>CPC024/22 B1078/9 Speed issues Nothing more to report at this time.</p>	
<p>CPC025/22 Village Hall The Village Hall Committee have been successful in securing a grant from Cllr Fryatt our District Councillor as part of the Enabling Communities Budget to replace the lighting in the main hall with LED equipment including new uplighters on the wall next to the kitchen</p>	
<p>CPC026/22 Possible Litter pick – This has been raised by Cllr Gittoes and a member of public</p> <p>The Clerk has checked with East Suffolk Council and they will pick up any litter collected and can gift us with 10 litter picking sticks however these are gifted on the assumption if other villages want to use them we will lend them. Our insurance covers us for this so long as a parish council representative is heading it up.</p> <p>This item has been deferred to the next meeting.</p>	
<p>CPC027/22 Clerk’s Report on Urgent Decisions since the last meeting</p> <ul style="list-style-type: none"> • None 	
<p>CPC028/22 Officer’s and Representative’s Reports</p> <ul style="list-style-type: none"> • None 	
<p>CPC029/22 Correspondence All relevant correspondence has been circulated by email</p>	
<p>CPC030/22 Matters to be brought to the attention of the Council for the next meeting – It has been suggested that local business ads could potentially be included on the website, for a possible small fee. The Clerk will look into whether this is permissible on a Parish Council run website and if charging is something that CPC can or cannot do and then decide if the council wish to go ahead.</p>	Clerk
<p>CPC031/22 Dates of future meetings agreed</p> <ul style="list-style-type: none"> • 19th May 2022 – 7.00 p.m, Village Hall, Annual Parish Meeting – 8.00 p.m, Village Hall, Parish Council Meeting • 28th July 2022, 7.30pm, Village Hall, Parish Council Meeting. • 15th September 2022, 7.30pm, Village Hall, Parish Council Meeting. • 17th November 2022, 7.30pm, Village Hall, Parish Council Meeting. • 19^h January 2023, 7.30pm, Village Hall, Parish Council Meeting. • 16th March 2023, 7.30pm, Village Hall, Parish Council Meeting 	
<p><i>Meeting closed at 8:50pm</i></p>	
<ul style="list-style-type: none"> • Chairman: • Date: 	