

# CLOPTON PARISH COUNCIL

**Minutes** of the Parish Council Meeting held at Clopton Village Hall  
On Thursday 16th September 2021 at 7.30 pm.

<b>Present:</b> Cllr Raffell (Elected Chair) Cllr Gittoes Cllr Fryatt Cllr Lye Cllr Bright	<b>In Attendance:</b> Miss K Bye (Clerk) 1 Resident SCC Cllr Bryce	<b>Apologies</b> Cllr Pitt
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<p><b>CPC081/21 Chairmans Welcome</b> Cllr Raffell welcomed everyone to the meeting.</p> <p><b>CPC082/21 Public Forum/Open Session</b>  <b>County Councillor's Report</b>                  See Suffolk County Councillors full report, link below.   <a href="http://clopton.onesuffolk.net/assets/Uploads/CPC-minutes/September-Suffolk-County-Council-Parish-Report.pdf">http://clopton.onesuffolk.net/assets/Uploads/CPC-minutes/September-Suffolk-County-Council-Parish-Report.pdf</a>                   Also discussed in relation to Clopton.                  Temporary traffic lights at Otley Bottom, some hope has been shed on this. Funds are in place for this project. A review of the site has shown that substantial stabilising works are required including stabilising curbs and drainage works. Consent has to be obtained from the Environment agency therefore no projected dates are yet available. Cllr Bryce is chasing.                   Cllr Bryce is gathering information regarding response time from Suffolk's Fire and rescue service and has asked for any residents who have feedback regarding response times from the fire service to please let her know. Clerk to send round an email.                   B1078 speed issues. See B1078 section below, minute ref CPC089/21.</p> <p><b>District Councillor's Report</b>                  Here is the link to the September update by Cllr Fryatt   <a href="http://clopton.onesuffolk.net/assets/Uploads/CPC-minutes/September-2021-East-Suffolk-Councillors-Parish-report.pdf">http://clopton.onesuffolk.net/assets/Uploads/CPC-minutes/September-2021-East-Suffolk-Councillors-Parish-report.pdf</a>                   East Suffolk Council have hosted a Community partnerships workshop to start to discuss road safety. Cllr Fryatt and Cllr Raffell represented Clopton at this meeting and the local B road issues were raised.                   Sizewell C discussions have been underway with a hearing specifically to discuss road issues has been carried out with representation for Clopton by Cllr</p>	<p><b>Clerk</b></p>
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<p>Fryatt and Cllr Raffell. Concerns for the local road network were voiced and a request for funding from EDF for safety improvements on the local roads to mitigate the increased traffic due to Sizewell C's construction was made. This is ongoing.</p> <p><b>Village Sign on B1078</b> – Ongoing, the road sign will be removed by a local volunteer and refurbished. CPC to obtain quotes for a wooden post.</p> <p><b>Update on items raised at previous meeting by members of the public:</b></p> <ul style="list-style-type: none"> <li>- B1078 - Suffolk highways have replaced the surface dressing covered slow marking, however have informed the Clerk that they will not repaint the other slow markings that are faded at this time. See B1078 Speed section.</li> <li>- Suffolk County Councils Principal Transport Development Planner has been unable to provide CPC with traffic increase estimations in relation to the Ipswich Garden Suburb project however he has asserted that "The construction traffic for the current IGS phases has a specific routing agreed through the Construction Management Plan, and has to enter Ipswich from the west, via the A14 junctions at Copdock and Whitehouse. Therefore none will be travelling to the site via the B1078 or B1079, unless it has an origin on these roads"</li> <li>- Negative feedback regarding the diminished Clopton bus timetable has been sent to the transport team however a response has not been received. The lack of buses was noted with a requested improvement in CPCs response to the planning application for additional business units at Clopton Commercial Park. The bus issues have been raised by a resident to Cllr Bryce.</li> <li>- The various issues in relation to Rouse Hall estate were raised with Newtide Homes who are now the caretakers of the local housing. Our previous housing officer has been reassigned and the housing is now under the care of Newtide Homes Customer Service Team and Estates Team. A full list of the comments were passed to these teams in July for action and subsequently chased. Although we have not received any formal response from Newtide homes regarding the items it has been noted by a resident that some improvements seem to have been made.</li> </ul>	<p><b>Chairman/ Clerk</b></p>
<p><b>CPC083/21 Apologies</b> Apologies received from Cllr Pitt</p>	
<p><b>CPC084/21 Declaration of Interests/Dispensation Applications Received</b> There were no declarations of interest and no dispensation applications to consider in relation to this agenda.</p>	
<p><b>CPC085/21 To approve the minutes of the meeting held on Thursday 22<sup>nd</sup> July 2021</b> The minutes were approved and signed as a true record <a href="#">Thursday 22nd July Parish Council meeting minutes - click to view</a> Proposer Cllr Lye, Seconder Cllr Gittoes</p>	

**CPC086/21 Finance**

**Finance Report –**

The balances at the bank at 9<sup>th</sup> September were:  
Parish Council community account £ 1885.15  
The Bomber savings account £ 181.68  
The Premium savings account £ 2520.39

September 2021 financial statement was approved to be signed

**Authorisation of payments –**

All payments authorised at the July meeting have been made. One cheque of £75 is still to clear the account.

An interest payment of 6 pence was paid into the business premium account. No interest was paid into the Bomber account

Payments totalling £707.45 to be approved during this meeting are:

- Clerks salary Aug/Sept £435.07
- Clerks expenses Aug/Sept £25
- Wreath purchase donation to British Legion £25
- Community Action Suffolk – Insurance payment £222.38

Proposer Cllr. Bright, Seconder Cllr. Fryatt for finance reports and payments approvals.

- **To discuss payment card for Clerks Parish Council use –**  
There have been times when the Clerk has had to purchase items on behalf of the Parish Council personally and then claim back as expenses. If the bank account allows it CPC discussed and agreed in principle to obtaining a debit card to allow a debit card on the Community Account for use for online payments. The Clerk has tried a few times to discuss whether this is possible with the bank prior to the meeting but has been unable to get connected and will therefore have to go into the bank to find out.
- **Insurance renewal –** This is the 3<sup>rd</sup> year of the three year discounted fixed fee insurance renewal as agreed with Community Action Suffolk. Next renewal CPC will need to review the policy and consider another 3 year fixed renewal at a reduced rate.
- **Bank reconciliation check –** Cllr. Raffell has checked and approved the bank reconciliation in advance of the meeting.

Clerk

**CPC087/21 Planning Matters**

- **Planning Decisions –** To receive planning decisions - DC/21/3303/OUT- Clopton Commercial Park Debach Airfield Clopton IP13 6QT – Awaiting decision from East Suffolk Council

<p>DC/21/2518/FUL – Alterations to Church House Grundisburgh Road Clopton Suffolk IP13 6QB – Permitted by East Suffolk Council</p> <p>DC/21/2396/LBC – Listed building alterations Ancient House Shop Road Clopton Suffolk IP13 6QP – Refused by East Suffolk Council</p> <p><b>Planning Applications received after the agenda was produced -</b> No additional applications have been received</p> <p><b>Other planning matters – None</b></p>	
<p><b>CPC088/21 2022 Jubilee</b> The Jubilee event committee have met and discussions are ongoing for the beacon lighting and a possible daytime event to be held on a date tbc over the early June 2022 long weekend.</p> <p>The nationwide Beacon lighting is set for Thursday June 2<sup>nd</sup> at 9.15pm.</p> <p>The Bank holiday dates are:- Thursday 2<sup>nd</sup> June 2022 – Spring bank holiday Friday 3<sup>rd</sup> June 2022 - Platinum Jubilee bank holiday</p>	<p><b>Jubilee Committee</b></p>
<p><b>CPC089/21 B1078/9 Speed issues</b> Cllr Bryce has received a response from Suffolk Highways committee in relation to Clopton’s request for a 40 mph speed limit at the Manor Road/Shop Road junction section of the B1078. The response was that of the 7 criteria for a 40 mph speed limit only 2 have been met. The suggestion has been made by Highways that there is not sufficient indication on the stretch of road that there is a busy junction, they have commented that it would perhaps be useful to liaise with CPC to put together a plan to make it more apparent for motorists with items such as additional signs and road markings. The inference was that funding would have to be sought by CPC for such deterrents. This response will be discussed further with Suffolk Highways.</p> <p>Cllrs Fryatt and Raffell have represented Clopton at a hearing with the Head of Stakeholder Engagement for Sizewell C Nuclear Development. During this meeting the issues of the local roads, specifically the B1078 and B1079 were raised and a request for funding from EDF to help to implement safety measures to mitigate towards the impact of the increased traffic was made. These discussions are ongoing and if successful may link in with the above issues with Suffolk Highways. Cllr Bryce is going to bring this to the attention of the Highways committee.</p> <p>Cllrs Fryatt and Raffell have represented Clopton at an East Suffolk Council community partnerships meeting to discuss road safety. The issues on the B1078 and B1078 were raised at this meeting also, and it was stressed that more attention in general is needed to our rural road network for all users including pedestrians, cyclists and horse riders.</p>	<p><b>Chairman</b></p>
<p><b>CPC090/21 Village Hall Lease Renewal</b> The solicitors still have not completed the contract exchange, we are led to believe that it will happen soon.</p>	

<p><b>CPC091/21 Clerk’s Report on Urgent Decisions since the last meeting</b></p> <ul style="list-style-type: none"> <li>• The unexpected electricity bill from EON for the phone Kiosk has been reported to Community Heartbeat Trust who have been in contact with BT who have confirmed that they are paying electricity for the kiosk and they will sort it with EON for us.</li> <li>• A curb stone at the sharp corner of the B1078 and Catts Hill junction has been dislodged and was in the carriageway. The curb stone has been moved off the carriageway and the issue reported for urgent attention, cones are now in place and repair work scheduled.</li> </ul>	
<p><b>CPC092/21 Officer’s and Representative’s Reports</b></p> <ul style="list-style-type: none"> <li>• Cllr Bright has been attending online training sessions for new councillors, these have been informative thus far.</li> <li>• Sizewell C traffic hearing - See minute ref CPC089/21 above</li> <li>• Community Partnership Road and traffic safety workshop - See minute ref CPC089/21 above</li> </ul>	
<p><b>CPC093/21 Correspondence</b> All relevant correspondence has been circulated by email</p>	
<p><b>CPC094/21 Matters to be brought to the attention of the Council for the next meeting</b> – None raised</p>	
<p><b>CPC095/21 Dates of future meetings</b></p> <ul style="list-style-type: none"> <li>• 18<sup>th</sup> November 2021, 7.30pm, Village Hall, Parish Council Meeting.</li> <li>• 20<sup>th</sup> January 2022, 7.30pm, Village Hall, Parish Council Meeting.</li> <li>• 17<sup>th</sup> March 2022, 7.30pm, Village Hall, Parish Council Meeting.</li> </ul>	
<p><i>Meeting closed at 8:50pm</i></p>	
<ul style="list-style-type: none"> <li>• Chairman: .....</li> <li>• Date: .....</li> </ul>	