

CLOPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Clopton Village Hall
On Thursday 22nd July 2021 at 7.30 pm.

<p>Present: Cllr Raffell (Elected Chair) Cllr Gittoes Cllr Pitt Cllr Fryatt Cllr Lye Cllr Bright</p>	<p>In Attendance: Miss K Bye (Clerk) 3 Residents</p>	<p>Apologies SCC Cllr Bryce</p>
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<p>CPC063/21 Chairmans Welcome Cllr Raffell welcomed everyone to the meeting.</p>	
<p>CPC064/21 Public Forum/Open Session County Councillor’s Report Unfortunately due to circumstances out of her control Cllr Bryce was unable to attend this meeting she sent her sincere apologies. She has submitted her report, see link below. We have also been in communication with Cllr Bryce regarding the B1078 Shop Road/Manor Road junction issue. See that section of minutes. http://clopton.onesuffolk.net/assets/Uploads/CPC-minutes/SCC-June-2021-Monthly-Parish-Newsletter.pdf</p>	
<p>District Councillor’s Report Here is the link to the July update by Cllr Fryatt http://clopton.onesuffolk.net/assets/Uploads/CPC-minutes/District-Councillors-July-Report.pdf</p>	<p>Chairman</p>
<p>Public Rights of Way Clopton Commercial Park/Airfield – Unfortunately despite communicating with all landowners involved and the Ramblers Association in an attempt to find a solution to the fragmented footpaths running across the airfield Cllr Raffell has been unable to gain approval from everyone involved and as such Suffolk County Council have stated that it is not a priority item for them to get involved with and they will leave it as an anomaly on the definitive map.</p>	<p>Chairman</p> <p>Clerk</p>
<p>Village Sign on B1078 – Ongoing, Chairman to discuss with resident who has volunteered to do the work.</p>	
<p>The following items were raised by members of public at the meeting:</p> <ul style="list-style-type: none"> - The Surface dressing on the B1078 from just before Manor Road down to Potash Corner has covered one of the faded slow markings. There is possible evident to suggest that this will be re painted. If so it would 	<p>Chairman/ Clerk</p>

<p>The Bomber savings account £ 181.68 The Premium savings account £ 2520.39</p> <p>July 2021 financial statement was approved to be signed</p> <p>Authorisation of payments – All payments authorised at the May meeting have been made and have cleared the bank.</p> <p>An interest payment of 6 pence was paid into the business premium account. No interest was paid into the Bomber account</p> <p>Payments totalling £575.07 to be approved during this meeting are:</p> <ul style="list-style-type: none"> • Clerks salary June/July £435.07 • Clerks expenses June/July £25 • Clerks reimbursement for ICO payment £40 • Village Hall room hire for pre scheduled meetings up to March 2022 £75 <p>A payment of £ 1927.20 was made in between the May and July meeting as payment for Birketts solicitors for the Village Hall lease. This has been discussed in previous meetings and the expenditure was agreed in advance. The funds for this were not budgeted for and therefore will come out of the general reserves.</p> <p>Proposer Cllr. Gittoes, Seconder Cllr. Bright for finance reports and payments approvals.</p> <p>Transfer of funds from savings to community account re lease fee Because the payment for Birketts is coming from the general reserves as previously agreed there will not be sufficient funds from the precept for the whole years expenditure. A transfer will have to be made for the amount of £1927.20 from the community savings account. The Clerk has transferred a test £1 from the saving account to the current account and back again to test that she is able to transfer funds, this worked. The council agreed that the Clerk should make this transfer.</p> <p>Proposer Cllr. Fryatt, Seconder Cllr. Pitt</p> <p>Bank reconciliation check – Cllr. Pitt has checked and approved the bank reconciliation in advance of the meeting.</p>	<p>Clerk</p>
<p>CPC071/21Planning Matters Planning Decisions – Application DC/21/2518/FUL – Alterations to Church House Grundisburgh Road Clopton Suffolk IP13 6QB – Awaiting East Suffolk Councils decision</p> <p>Application DC/21/1235/AME and Ref. No: DC/21/2396/LBC Ancient House Shop Road Clopton Suffolk IP13 6QP listed building alterations and amendment of existing application – East Suffolk Council have refused.</p>	

<p>To consider planning application DC/21/3303/OUT Link to - Clopton Commercial Park Debach Airfield Clopton IP13 6QT - Extension to business park with erection of one and two-storey business units and studio/gym/creche The new application has been studied by councillors prior to the meeting and there are no major changes from a similar application see link that was submitted and voted upon in 2019. One change noted was a water collection unit however this was seen as an improvement on the previous application by CPC.</p> <p>Our previous supportive response see link was discussed and the council voted unanimously that the same response should be submitted however it will be stated that CPC have no objections as long as our observations stated are observed. The Clerk will submit the response to East Suffolk Council and post it on the Clopton website in the agendas and minutes section.</p> <p>Planning Applications received after the agenda was produced - No additional applications have been received</p> <p>Other planning matters – None</p>	<p>Clerk</p>
<p>CPC072/21 2022 Jubilee There will be a national wide lighting of beacons to celebrate the Queens Platinum Jubilee 2nd June 2022 at 9.15pm. CPC discussed if this is something that we would like to participate in and it was agreed to do so. CPC also agreed in principle to a possible village event during the Jubilee Bank Holiday weekend. A committee has been formed to discuss plans for the Beacons and the event and the committee will inform the full council of their discussions at the next CPC meeting.</p>	<p>Cllr Gittoes Cllr Lye Cllr Pitt Cllr Bright</p>
<p>CPC073/21 B1078/9 Speed issues Cllr Raffell has circulated his report to SCC, East Suffolk Council and Highways. It was agreed to post this report on the Clopton website.</p> <p>SCC Cllr Bryce has kindly responded to the submission of our report by letter and has expressed her understanding as a user of the road and is keen to do what she can to assist with this issue within Suffolk County Council, this is ongoing</p> <p>As per item CPC064/21 we will raise the issues of additional traffic from the Ipswich Garden Suburb project to SCC</p>	<p>Clerk</p> <p>Chairman/ Clerk</p>
<p>CPC074/21 Village Hall Lease Renewal 25 year lease has been exchanged and signed by both parties. However it has been agreed that the Parish Council and the Village Hall Committee will communicate more closely in future regarding work that is required on the Village Hall and the avenues of funding for that work, a 5 year plan will be considered. A discussion will be carried out prior to the September CPC meeting.</p>	<p>CPC and VHC</p>
<p>CPC075/21 Woodland Trust Trees – Village Hall site</p>	

<p>The Village Hall Committee would like to order in the region of 15 spring flowering trees from the Woodland Trust who are running a scheme currently where local communities can be gifted free trees, stakes and wildlife covers. These will be planted around the Village Hall site to help to replenish the tree population. CPC have agreed for this to go ahead.</p>	
<p>CPC076/21 Clerk's Report on Urgent Decisions since the last meeting A bill from Eon for £109.54 has been unexpectedly received for the phone box on the B1078. It was our understanding that BT were absorbing the electricity fees for phone boxes used as Defibrillator kiosks. The Clerk has been in contact with Community Heartbeat Trust who have experienced such bills before for other councils and they are attempting to get it resolved on our behalf.</p>	
<p>CPC077/21 Officer's and Representative's Reports Cllr Bright has been attending online training sessions for new councillors, these have been informative thus far.</p>	
<p>CPC078/21 Correspondence All relevant correspondence has been circulated by email</p>	
<p>CPC079/21 Matters to be brought to the attention of the Council for the next meeting Application for a debit card to be used by the Clerk to make payments up to the limit of £100, as per standing orders, to pay for items that have to be paid online. Currently these payments are being made personally by the Clerk and being reimbursed by cheque which can be up to 2 months later.</p>	
<p>CPC080/21 Dates of future meetings Currently all meetings are held via Zoom as per Covid restrictions. The Annual Parish Meeting may need to be postponed until an in person meeting can be arranged.</p> <ul style="list-style-type: none"> • 16th September 2021, 7.30pm, Village Hall, Parish Council Meeting. • 18th November 2021, 7.30pm, Village Hall, Parish Council Meeting. • 20th January 2022, 7.30pm, Village Hall, Parish Council Meeting. • 17th March 2022, 7.30pm, Village Hall, Parish Council Meeting. 	
<ul style="list-style-type: none"> • <i>Meeting closed at 8:55pm</i> 	
<p>Chairman:</p> <p>Date:</p>	