

CLOPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held Online at 7.30 pm
On Thursday 17th September 2020.

Present: Cllr Raffell (Elected Chair) Cllr Fryatt Cllr Gittoes	In Attendance: Miss K Bye (Clerk) SCC Cllr. Reeder	Apologies Cllr Pitt Cllr Lye
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CPC064/20 Chairmans Welcome Cllr Raffell welcomed everyone to the meeting.	
CPC065/20 Public Forum/Open Session County Councillor's Report Here is a link to the August SCC newsletter for Parishes which covers all aspects reported on by Cllr Reeder http://clopton.onesuffolk.net/assets/Uploads/CPC-minutes/SCC-August-2020-Parish-Newsletter.pdf District Councillor's Report Here is a link to the September update by Cllr Fryatt http://clopton.onesuffolk.net/assets/Uploads/CPC-minutes/District-Councillors-September-2020-update.pdf Public Rights of Way Clopton Commercial Park/Airfield – Work is ongoing. The Chairman has met with the public rights of way officer however is no further forwards as a result. The only option available is to agree a diversion which has to be agreed by the various land owners	
CPC066/20 B1078/79 Speed issues – This item was brought forward in the agenda order by the Chairman. SCC Cllr. Reeder has been made aware that Clopton has not been allocated funding from the highways budget and is seeking to get this rectified. He has been in contact with the highways department and will continue to push for a funding allocation. Cllr Reeder has been made aware of the issues at the Shop Road junction area of the B1078 and is going to discuss this with highways on our behalf pushing if possible for a speed limit in the first instance.	
CPC067/20 Apologies Apologies received from Cllr Pitt and Cllr Lye	
CPC068/20 Declaration of Interests/Dispensation Applications Received There were no declarations of interest and no dispensation applications to consider in relation to this agenda.	
CPC069/20 Election of vice chairman Deferred	
CPC070/20 To approve the minutes of the meeting held on Thursday 16th July 2020	

<p>The minutes were approved and signed as a true record Proposer Cllr Fryatt, Seconder Cllr Gittoes</p>	
<p>CPC071/20 Matters Arising from the Minutes To recruit additional councillors – There is space for two additional councillors. An email to be sent to residents seeking councillors</p>	Clerk
<p>CPC072/20 Finance Finance Report – The balances at the bank at 9th September were: <ul style="list-style-type: none"> - Parish Council community account £ 1339.36 - The Bomber savings account £ 181.68 - The Premium savings account £ 2520.21 September 2020 financial statement was approved and signed Authorisation of payments – Payments of £524.77 as authorised at the July meeting have been made. Of those payments cheques amounting to £36.39 have not yet cleared the bank. Interest payments into the savings accounts were received in September, 3p for the bomber savings account and 35p for the Premium savings account. The interest rates have been reduced. Payments totalling £736.15 to be approved during this meeting are: Clerks salary Aug/Sept £423.38 Clerks expenses Aug/Sept £25 Payroll expense to Ladywell Accountancy £51 Insurance renewal to Community Action Suffolk £222.38 Zoom fee (reimbursement to P Raffell) £14.39 Proposer Cllr. Gittoes, Seconder Cllr. Fryatt for finance reports and payments approvals. Bank reconciliation check – Cllr. Pitt has checked and approved the bank reconciliation in advance of the meeting.</p>	
<p>CPC073/20 Non financial policy for review SALC have uploaded a new standing orders model document, this has been reviewed and the allowed amendments made by the Clerk and Chairman together as deemed appropriate to CPC. The new Standing Orders have been circulated to all CPC councillors and approved at this meeting. This document is available on the Clopton Website. Proposer Cllr. Gittoes, Seconder Cllr. Fryatt</p>	
<p>CPC074/20 Planning Matters Planning Decisions – <ul style="list-style-type: none"> - DC/20/2270/FUL – Willow Tree Cottage Snipe Farm road. CPC issued no objection. Approved by East Suffolk Council - DC/20/2165/FUL – 2 Waterways Cottage, Otley Road. CPC issued no objection. Approved by East Suffolk Council </p>	

<ul style="list-style-type: none"> - DC/20/2436/FUL – Sparrows Nest, Drabbs Lane. CPC issued no objection. Approved by East Suffolk Council - DC/20/2435/FUL - Manege at Hoo Lodge, Drabbs Lane. CPC issued no objection. Approved by East Suffolk Council - DC/20/2701/VOC – Catts Hill Farm variation of conditions. CPC issued no objection. Approved by East Suffolk Council <p>Planning Applications received after the agenda was produced - No additional applications have been received</p> <p>Other planning matters – In principle some councillors have an interest in the possibility of the production of a Neighbourhood Plan and are seeking more information. If this goes ahead a separate committee will be created for the project.</p> <p>Concerns were voiced regarding the Governments new planning white paper which will potentially change the way that planning is granted and give access more building developments with little local control. The Clerk has forwarded the information from SALC to the councillors to review and consider if action is required.</p>	
<p>CPC075/20 Autumn Litter Pick – The council is considering whether it is appropriate and if so how to go about carrying out a litter pick with the current restrictions. In the first instance Clerk to contact East Suffolk Council to see if they are loaning out the required equipment.</p>	Clerk
<p>CPC076/20 Village Hall Lease Renewal The 25 year lease of the village hall to the village hall committee is due for renewal by 11th October this year. However the Village Hall committee need to alter their charitable status and both solicitors have agreed that the current lease can remain in force until such a time as that has been achieved. CPC Councillors agreed last meeting that legal representation for this lease is required and have agreed that approval of legal fees is an appropriate expenditure. The selected solicitor Birketts fee is £1600 for the production of the 25 year lease and negotiations on behalf of CPC. An EPC certificate is required and that will be in the region of £300. Land registry documents will be requested at an estimated £12</p> <p>This expenditure was not budgeted for as it was assumed that we could do this in house however that proved impossible due to the complexities therefore the funds will have to come from the general reserves.</p> <p>This was agreed during this meeting Proposer Cllr Fryatt, Seconder Cllr Gittoes</p>	Chair
<p>CPC077/20 Clerk's Report on Urgent Decisions since the last meeting The Clerk had no urgent decisions to report</p>	
<p>CPC078/20 Officer's and Representative's Reports None</p>	
<p>CPC079/20 Correspondence All relevant correspondence has been circulated by email</p>	
<p>CPC080/20 Matters to be brought to the attention of the Council for the next meeting None</p>	
<p>CPC081/20 Dates of future meetings</p> <ul style="list-style-type: none"> • 19th Nov 2020, 7.30pm, Village Hall (or online), Parish Council Meeting. 	

<ul style="list-style-type: none"> • 21st Jan 2021, 7.30pm, Village Hall, Parish Council Meeting. • 18th March 2021, 7.30pm, Village Hall, Parish Council 	
<ul style="list-style-type: none"> • <i>Meeting closed at 8:50pm</i> 	
Chairman: Date:	

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