

CLOPTON PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held Online at 7.30 pm
On Thursday 16th July 2020.

Present: Cllr Raffell (Elected Chair) Cllr Lye Cllr Gittoes Cllr Pitt	In Attendance: Miss K Bye (Clerk) SCC Cllr. Reeder	Apologies Cllr Fryatt
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CPC045/20 Chairmans Welcome Cllr Raffell welcomed everyone to the meeting.	
CPC046/20 Public Forum/Open Session County Councillor's Report Here is a link to the June SCC newsletter for Parishes http://clopton.onesuffolk.net/assets/Uploads/CPC-minutes/SCC-June-2020-Parish-Newsletter.pdf SCC are in a position now where they are getting meaningful data to pinpoint with accuracy Covid 19 cases in the area and have the powers to react locally should there be a spike. If there is more than one case in a single premises that will be deemed and outbreak and dealt with accordingly. The Eastern Counties are fortunate at present to have a very low case count. Schools, it is important that children are able to get to schools. If there are any families who are eligible for school transportation but are having issues obtaining that they should contact SCC or failing that Cllr. Reeder. Orwell Bridge update – Wind tunnel testing will commence and work to have a speed limit in place on the bridge for when high winds strike is still on course. District Councillor's Report Unfortunately Cllr. Fryatt was unable to join the meeting due to technical difficulties. He has forwarded his report by email please follow this link http://clopton.onesuffolk.net/assets/Uploads/CPC-minutes/District-Councillors-July-report.pdf Public Rights of Way Clopton Commercial Park/Airfield – Work is ongoing. SCC have indicated that they would prefer not to close one of the existing pathways on the airfield although it comes to a dead end they would instead be interested in reopening a historic footpath that creates a link up	
CPC047/20 Apologies Cllr Fryatt tried to join the meeting but was unable to make a link up via Zoom due to unknown technical difficulties.	

<p>CPC048/20 Declaration of Interests/Dispensation Applications Received There were no declarations of interest and no dispensation applications to consider in relation to this agenda.</p>	
<p>CPC049/20 Election of vice chairman Deferred</p>	
<p>CPC050/20 To approve the minutes of the meeting held on Thursday 21st May 2020 and Thursday 11th June 2020 The minutes were approved and signed as a true record Proposer Cllr Pitt, Seconder Cllr Gittoes</p>	
<p>CPC051/20 Matters Arising from the Minutes To select a cheque signatory – Cllr Lye selected all agreed To recruit additional councillors – There is space for two additional councillors. There has been interest voiced from a resident, this will be pursued.</p>	Chair
<p>CPC052/20 Finance Finance Report – The balances at the bank at 14th July were: <ul style="list-style-type: none"> - Parish Council community account £ 2062.07 - The Bomber savings account £ 181.65 - The Premium savings account £ 2519.86 - July 2020 financial statement was approved and signed</p> <p>Authorisation of payments – Payments of £709.71 as authorised at the May meeting have been made. Of those payments the SALC and Heelis and Lodge cheques amounting to £234.33 have not yet cleared the bank.</p> <p>Interest payments into the savings accounts were received in June, 5p for the bomber savings account and 68p for the Premium savings account. The interest rates have been reduced.</p> <p>Payments totalling £524.77 to be approved during this meeting are: Clerks salary Jun/July £423.38 Clerks expenses Jun/July £25 Zoom fee (reimbursement to P Raffell) £14.39 ICO renewal (reimbursement to K Bye) £40 Clopton Village Hall (ACRE lease template 50%) £22</p> <p>Proposer Cllr. Gittoes, Seconder Cllr. Lye for finance reports and payments approvals.</p>	
<p>CPC053/20 Non financial policy for review Review new proposed Code of Conduct for consultation All councillors have reviewed the proposed new version of the Code of conduct as circulated by SALC. All councillors believe it to be a suitable code of conduct to adopt and as such CPC see no need to respond to the consultation with any comments for amendments.</p>	
<p>CPC054/20 Planning Matters Planning Decisions – DC/20/2270/FUL – Willow Tree Cottage Snipe Farm road. CPC issued no objection. Awaiting decision</p>	

<p>Demolition of parts of existing dwelling, and associated outbuildings, stopping up of existing access, formation of new vehicular access and private drive, erection of new range of garaging and outbuildings and erection of two storey domestic extension, and associated works</p> <p>DC/20/2165/FUL – 2 Waterways Cottage, Otley Road. CPC issued no objection. Awaiting decision Partly demolish existing single storey extension. Build new single storey extension with additional rear single storey extension to incorporate new living/dining room. Demolish existing large single garage and construct a new double garage</p> <p>DC/20/2436/FUL – Sparrows Nest, Drabbs Lane. CPC issued no objection. Awaiting decision Proposed dormer windows in lieu of existing rooflights Sparrows Nest Drabs Lane Clopton IP13 6SW</p> <p>DC/20/1817/FUL - Birds Hill Cottage Birds Hill. CPC objected, Application has been approved. This application is seeking a personal consent for the change of use of a single agricultural barn (Sui Generis) to Use Classes B1 (business) and B2 (general industrial). The personal consent is for a family members' boat restoration business, that can be split between specialist deck building and separate machinery for general engineering works. Clopton Suffolk IP13 6SE</p> <p>Planning Applications received after the agenda was produced - No additional applications have been received Other planning matters – In principle councillors have an interest in the possibility of the production of a Neighbourhood Plan. Councillors will research further what is involved and discuss during the next meeting. If this goes ahead a separate committee will be created for the project.</p>	
<p>CPC055/20 B1078/79 Speed issues – Cllr Raffell is going to have discussion with Cllr. Reeder regarding pushing for some allocation of budget from Suffolk Highways for Clopton</p>	
<p>CPC056/20 Autumn Litter Pick – The council will go ahead and arrange a litter pick.</p>	
<p>CPC057/20 Village Hall Lease Renewal The 25 year lease of the village hall to the village hall committee is due for renewal by 11th October this year. The village hall committee have sourced a template lease and have asked for a contribution towards the cost. Councillors have approved at this meeting a £22 payment for this to the Village Hall. CPC Councillors agree that legal representation for this lease is advisable and have agreed that approval of legal fees is an appropriate expenditure. Cllr Raffell to look into legal representation.</p>	Chair
<p>CPC058/20 Clopton Park – Licencing request by Flunder Wines At Unit 1 Liberator House, Woodbridge, IP13 6QT for the Supply of alcohol (on & off sales) Monday to Sunday 8:00 to 23:00. Having requested more information it is understood that the intention is not for this to be a classic off</p>	

license rather a place for wine storage with the occasional drop in customer by appointment only. CPC have no issues with this application and therefore will not be making a representation. The Clerk has already circulated the details to residents via Clopton news should any residents want to make a representation themselves.	
CPC058/20 Sizewell C – Pre Examination Stage East Suffolk council are running an engagement event on 29 th July, CPC have already submitted in the previous consultation the views of the Council regarding the traffic implications and therefore will not be attending.	
CPC059/20 Clerk’s Report on Urgent Decisions since the last meeting The Clerk had no urgent decisions to report	
CPC060/20 Officer’s and Representative’s Reports None	
CPC061/20 Correspondence All relevant correspondence has been circulated by email	
CPC062/20 Matters to be brought to the attention of the Council for the next meeting None	
CPC039/20 Dates of future meetings <ul style="list-style-type: none"> • 17th Sept 2020, 7.30pm, Village Hall (or Online), Parish Council Meeting. • 19th Nov 2020, 7.30pm, Village Hall, Parish Council Meeting. • 21st Jan 2021, 7.30pm, Village Hall, Parish Council Meeting. • 18th March 2021, 7.30pm, Village Hall, Parish Council 	
<i>Meeting closed at 9:00pm</i>	
Chairman: Date:	