

# CLOPTON PARISH COUNCIL

**Minutes** of the Parish Council Meeting held at Clopton Village Hall at 7:30pm  
On Thursday 17<sup>th</sup> January 2019.

<b>Present:</b> Cllr Angwin (Chair) Cllr Fryatt Cllr Yallop Cllr Raffell Cllr Pryke	<b>In Attendance:</b> 1 Clopton Resident Miss K Bye (Clerk)	<b>Apologies</b>
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<b>CPC001/19 Chairman's Welcome</b>  Cllr Angwin welcomed everyone to the meeting	
<b>CPC002/19 Public Forum/Open Session</b>  <b>County and District Councillor's Report</b> The local plan final draft has been produced and is now in circulation. A briefing session for Town and Parish Councils took place on Friday 11th January 2019. Cllr Fryatt attended.  Representations can be made however at this stage those comments must be based on legal compliance or soundness. Clopton Parish Council will not be making comment.  A special meeting has been called in Grundisburgh village to discuss the inclusion in the plan of the land west of Chapel Road, known as Chapel Field. This public meeting is taking place on 24 <sup>th</sup> January at 7.30p.m. at the Grundisburgh village hall.  Sizewell C stage 3 consultation is in circulation and responses to the proposals within are being considered.  Some items of concern that could potentially effect the Clopton Parish are the impact on the A12 and surrounding road system in general.  There is discussion regarding the bypassing of villages Stratford St Andrew, Farnham, Marlesford and Glemham and debate is ongoing regards to whether it will bypass 2 or all 4 villages. At present the consultation proposal only includes a 2 village bypass for Farnham and Stratford St Andrew  Closer to Clopton is the issue of park and ride parking at Wickham Market, and the impact on the B1078  This is a public consultation and if you wish to be involved please follow this link <a href="https://www.edfenergy.com/energy/nuclear-new-build-projects/sizewell-c/proposals/stage-3">https://www.edfenergy.com/energy/nuclear-new-build-projects/sizewell-c/proposals/stage-3</a>  This third stage of public consultation on the proposals for a new nuclear power station at Sizewell runs from 4 January to 29 March 2019	

<p><b>Public Rights of Way – Debach Airfield</b> – Cllr Raffell has obtained versions of the Suffolk County Council current maps as well as digital data from definitive maps. He has discussed with the footpath officer the possibility of agreeing and defining some changes to some of the paths, this suggestion was received positively. The paths have been walked to gain familiarity with the routing. One of the landowners concerned was present at the meeting and has expressed willingness to assist with the discussion of possible route alterations where it effects his own farm land but has stressed that these route discussions must be mindful of the safe running of the various farms involved. He has also kindly agreed to help with getting in contact with the various landowners that the paths touch as the land that the paths cross is spread across numerous landowners estates.</p> <p><b>Potholes/parking - Shop Road/Rouse Hall</b> –</p> <p>The Clerk has been in contact with Highways regarding the potholes on Shop Road, the large pothole just in from the junction of the B1078 next to Nightingale Cottage has been patched. The potholes along the stretch of Shop Road up to Rouse Hall Estate have been scheduled to be reviewed. This has now been left with Highways.</p>	
<p><b>CPC003/19 Apologies</b></p> <p>Not applicable all Parish Councillors present</p>	
<p><b>CPC004/19 Declaration of Interests/Dispensation Applications Received</b></p> <p>There were no declarations of interest and no dispensation applications to consider.</p>	
<p><b>CPC005/19 To approve the minutes of the meeting held on Thursday 15<sup>th</sup> November 2018</b></p> <p>The minutes were approved and signed as a true record. Proposer Cllr Fryatt, Seconder Cllr Raffell</p>	
<p><b>CPC006/19 Matters Arising from the Minutes</b></p> <p><b>Notice boards repair</b> – Cllr Raffell has carried out the repair as volunteered. All panels in the Rouse Hall Estate notice boards are now fitted with sturdy polycarbonate. The broken pane in the Village Hall notice board has also been repaired with the same material. The older notices have been removed and will be replaced.</p>	

## CPC007/19 Finance

1. **Finance Report** – The Council's current financial position and movement since the last meeting was reported.
2. **Authorisation of payments** – Payments totalling £3097.29 as listed on the finance report were authorised. Those payments were:
  - Clerks Salary for the months of December and January - £323.84
  - Clerks expenses incurred for the months of December and January - £30.45
  - Community Heartbeat Trust – Defibrillator - £2545 see ref CPC009/19 for notes
  - Community Heartbeat Trust – Annual support £165 plus £33 VAT see ref CPC009/19 for notes

Cheques for invoices received following the production of the agenda and finance report which require payment prior to the March 2019 meeting were also signed.

These will be shown in the finance report for the next meeting Those payments were:

- Payment for the cleaning and painting of the telephone kiosk - £120
- Payment for internal audit for year ending 31<sup>st</sup> March 2018 - £80

Proposer Cllr Yallop, Seconder Cllr Raffell.

3. **2019/20 Parish Council Budget approved by Council** –In summary the estimated income for the next financial year is £3721.36, this is based on the precept remaining at £3700. The estimated expenditure is £3717.10. A slight increase from the draft as the cost of audit has increased by £6. The defibrillator will incur an annual support fee of £165 plus VAT and the cost for the 2<sup>nd</sup> year onwards of this support will be taken from the earmarked reserves for parish projects.
4. **Precept for 2019/20** –The precept for Clopton has been set at £3700. A request has been sent to East Suffolk Council. This amount has remained the same for the past 6 years.

Clerk

## CPC008/19 Planning Matters

1. Planning Decisions – DC/18/3763/OUT Clopton Commercial Park
  - Application Withdrawn.DC/18/4163/OUT OS 2158, Snipe Farm Road
  - Application Refused.DC/18/4393/FUL Land & building north of Moat Hall, Martins Ln
  - Application Permitted.DC/18/4481/FUL Hillside Cottage, Drabbs Lane
  - Application Permitted.
2. Planning Applications received after the agenda was produced – N/A  
No additional applications have been received
3. A new procedure has been approved as proposed in minute reference **CPC088/18** for the Councillors to view and report back to the Clerk online regards to planning applications.
4. Other planning matters – It has been observed that 6 new units are now available for let on the Clopton Commercial Park. It is unclear whether these units are constructed from an existing building. The query has been sent to the planning office.

<p><b>CPC009/19 Defibrillator</b></p> <p>The order has been placed for the Defibrillator 'managed solution' with Community Heartbeat Trust. This will be funded by the grants received for this project as reported in the November 2018 meeting - minute reference <b>CPC089/18</b></p> <p>A cheque for £2545 has been signed and following Community Heartbeat Trusts receipt of payment we have been advised to expect to hear from Community Heartbeat Trust regards to commencement of the project within 3 weeks.</p> <p>Training will be arranged for villagers at the village hall in conjunction with Community Heartbeat Trust an invitation will be circulated via the Clopton News email.</p> <p>The first years annual support fee is covered by the grants received, the VAT element will be claimed back in due course.</p> <p>The subsequent years annual support will be taken from the Parish plan projects fund.</p>	<b>Clerk</b>
<p><b>CPC010/19 War Memorial</b></p> <p>It was discussed whether it would be relevant and desirable to make the attempt to list the War Memorial as a historical asset. The Clerk will make contact with East Suffolk Council to discuss and if it is possible to make such a listing. If deemed possible Cllr Yallop will then consider with East Suffolk Council if such a listing is suitable for the Memorial at The Oaks site</p>	<b>Clerk</b>
<p><b>CPC011/19 Clerk's Report on Urgent Decisions since the last meeting</b></p> <p>The Clerk had no urgent decisions to report</p>	
<p><b>CPC012/19 Officer's and Representative's Reports</b></p> <p>No reports made</p>	
<p><b>CPC013/19 Correspondence</b> (for information)</p> <p>Clerk and Councils Direct and Sizewell C stage 3 Consultation papers handed over for circulation</p>	
<p><b>CPC014/19 Dates for Clopton PC Meetings for 2019</b></p> <p>It was proposed that the next series of meeting be carried out on:</p> <p>23<sup>rd</sup> May 2019  18<sup>th</sup> July 2019  19<sup>th</sup> September 2019  21<sup>st</sup> November 2019  16<sup>th</sup> January 2020  19<sup>th</sup> March 2020</p> <p>These dates will be checked for hall availability and if available the hall will be hired accordingly</p>	<b>Clerk</b>

<p><b>CPC015/19 Matters to be brought to the attention of the Council for the next meeting</b></p> <p>To review the condition of the mirror at Shop Road Junction.</p>	<p><b>Clerk</b></p>
<p><b>CPC016/19 Dates of future meetings</b></p> <ul style="list-style-type: none"> <li>• Thursday 21<sup>st</sup> March 2019, 7:30pm, Village Hall, Parish Council Meeting.</li> </ul>	
<p><i>Meeting closed at 08:40pm</i></p>	
<p>Chairman: ..... Date: .....</p>	