

# CLOPTON PARISH COUNCIL

**Minutes** of the Parish Council Meeting held at Clopton Village Hall at 7:30pm  
On Thursday 18<sup>th</sup> January 2018.

<p><b>Present:</b> Cllr Angwin (Chair) Cllr Fryatt Cllr Yallop</p>	<p><b>In Attendance:</b> 3 Clopton Residents Mrs T Embury (Clerk)</p>	<p><b>Apologies</b> Cllr Pryke Cllr Raffell</p>
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<p><b>CPC001/18 Chairman’s Welcome</b> Cllr Angwin welcomed everyone to the meeting.</p>	
<p><b>CPC002/18 District Councillor’s Report</b>  <b>Civil Parking</b> – The Civil Parking Consultation has now been completed and there will be a slight increase to parking charges. The revised tariffs are available to view on the SCDC website.  <b>Green Waste Charges</b> – SCDC is to introduce a charge for collecting garden waste from homes during the next financial year (2018/19). People in Suffolk Coastal will be given the option of paying an annual charge of £43 per garden waste bin (the equivalent of paying about £1.65 per fortnightly collection). They will also be given the option of receiving a replacement free larger (240litre) bin for their garden waste, during the first year of the scheme.  <b>Broadband</b> – SCDC are still looking at ways to help the 2-3% of people that will still not have access to faster broadband even after the roll out has been completed. Cllr Raffell contacted Suffolk Better Broadband and explained the broadband situation within Clopton. Suffolk Better Broadband have spoken with BT Openreach and provided an update on the deployment based on three postcodes in the village (not all premises in a postcode will necessarily be served at the same time. Subject to survey and build processes, by summer 2018, - IP13 6QJ / IP13 6QQ – will be upgraded and receive a Fibre to Cabinet connection and IP13 6QB will receive a Fibre to Premises connection. Cllr Raffell will continue to make enquiries to try and ascertain what can be expected for the remainder of the parish.  <b>Riding for the Disabled</b> – The Princess Royal officially opened the RDA in December 2017 and Cllr Angwin attended. The RDA started operating from their new home on 2<sup>nd</sup> January 2018.  <b>Adastral Park</b> – SCDC approved 2000 new homes at Adastral Park. The application approved includes a new school, highways improvements, green spaces, provision for leisure and retail and contributions to healthcare services.</p>	<p><b>Cllr Fryatt</b></p> <p><b>Cllr Raffell</b></p>

<p><b>CPC003/18 Public Forum/Open Session</b>  <b>Junction Monewden Road &amp; B1078 Road</b> – The Give Way sign has already been replaced but the road markings have still not been re-painted. The Clerk has reported this again and will continue to monitor the situation  <b>Shop Road/Rouse Hall</b> – a sign stating, ‘no access to RDA via Shop Road’ has been erected on the B1078 junction Shop Road.  The Clerk contacted Chris Petrie of Flagship housing and discussed the parking problems. He has visited frequently but has not encountered any real problems so will continue to monitor the area. Chris Petrie also informed the Clerk that the RFT vans were depositing cuttings/foilage near the sewage tanks as they were shredding them to make a firm access way to the sewage plant. The site has become very boggy, so they are running their vehicles over the chippings to make a firm footing for Binders to access the site.  <b>Footpath Enquiry – B1079 Road</b> – A member of the public has contacted Clopton PC to ascertain if it would be possible to have a footpath along the B1079 Road near Potash Corner/Otley Road. This would alleviate the problem of school children walking along the road on a blind bend to get to the school bus in the layby. Clopton PC will contact the resident to gain further information so that the exact requirements could be put forward to SCC Highways.  <b>RDA</b> – See District Councillor’s Report above CPC002/18.  <b>Clopton Commercial Park</b> – <i>At this point Cllr Angwin declared an interest in this matter and the meeting was chaired by Cllr Fryatt.</i>  A discussion took place around the future development of Clopton Commercial Park. Clopton PC would be very strongly opposed to any suggestion to B8 HGV traffic at the site. However, when SCDC updated the Site Allocations &amp; Area Specific Policies Development Plan they replaced AP210 with SSP23, thus allowing development of B1, B2 &amp; B8, to which Clopton PC objected.  <i>At this point Cllr Angwin chaired the meeting again.</i></p>	<p>Clerk</p> <p>Clerk</p>
<p><b>CPC0004/18 Apologies</b>  Apologies were received from Cllr Pryke and Cllr Raffell.</p>	
<p><b>CPC005/18 Declaration of Interests/Dispensation Applications Received</b>  Cllr Angwin declared an interest in agenda item 2 – Clopton Commercial Park.</p>	
<p><b>CPC006/18 To approve the minutes of the meeting held on Thursday 16<sup>th</sup> November 2017</b>  The minutes were approved and signed as a true record.  Proposer Cllr Fryatt, Seconder Cllr Yallop.</p>	
<p><b>CPC007/18 Matters Arising from the Minutes</b>  No matters arising.</p>	

<p><b>CPC008/18 Finance</b> (see attached reports)</p> <ol style="list-style-type: none"> <li>1. <b>Finance Report</b> – Cllr Angwin reported on the Council’s current financial position and movement since the last meeting. It was noted that the Financial Statement has been updated and now shows the ‘VAT spent’ as an expenditure in order to report a true representation of funds and meet audit requirements.</li> <li>2. <b>Authorisation of payments</b> –Payments totalling £298.55 were authorised which included the Clerk’s salary and expenses. Proposer Cllr Yallop, Seconder Cllr Angwin.</li> <li>3. <b>To approve the 2018/19 Parish Council budget</b> – Anticipated expenditure equals the income, as the income is reduced following the withdrawal of the Council Tax Support Grant. In recent years the Council Tax Support Grant received has been held in reserve and will be used to cover any over-runs/inflationary costs. With the implementation of the new General Data Protection Regulation (GDPR), in May 2018, Parish Councils are required to appoint a Data Protection Officer (DPO). SALC have advised that the DPO cannot be the Responsible Finance Officer or a Councillor. SALC are liaising with a company known as The DPO Centre and Clopton PC will express an interest in their service at this time, for a 6-monthly review. It was agreed that the sum of £150 be budgeted to cover any costs incurred for the first year. Councillors approved the budget. Proposer Cllr Yallop, Seconder Cllr Fryatt.</li> </ol>	<b>RFO</b>
<p><b>CPC009/18 Planning Matters</b></p> <ol style="list-style-type: none"> <li>1. Planning Decisions – <ul style="list-style-type: none"> <li>• DC/17/4322/FUL Hillside Cottage, Drabbs Lane, Clopton revised smaller plan - Permitted.</li> <li>• DC/17/4400/FUL Hillside Cottage, Drabbs Lane, Clopton - Permitted</li> <li>• DC/17/4750/TPO Thamanaya, Shop Road, Clopton - Permitted</li> </ul> </li> <li>2. The following planning applications were received: - <ul style="list-style-type: none"> <li>• DC/17/5134/TEL Telephone Call Box, Charsfield Road, Clopton Clopton PC would like to adopt the kiosk. Proposing to remove the payphone service. Clopton PC had no objections. - Permitted.</li> <li>• DC/17/5419/FUL Units 7, 17-19 Clopton Commercial Park Erection of office extension to Unit 7. Erection of 6 business units. Alterations to existing units 17 &amp; 19. Clopton PC found no reason to object to the application. However, Clopton PC are keen to resolve the issue of footpaths in this area which appear to have been blocked by development on this site. Therefore, Clopton PC request a condition be inserted for a contribution from the developers to assist the Council to resolve these issues.</li> </ul> </li> <li>3. Other planning matters – A discussion took place regarding footpaths across Debach Airfield which were not properly reinstated after the War Department handed back the land and which are still not available for public use. Mr John Dawson kindly agreed to produce a situation paper and map as a starting point for discussions to sort out the various rights of way.</li> </ol>	

<p><b>CPC010/18 Defibrillator</b>          Planning permission has now been granted for the removal of the payphone service. The Clerk will liaise with BT to enable Clopton PC to purchase the phone box for a £1 fee. Following this Clopton PC will then discuss the purchase of a defibrillator.</p>	<p><b>Clerk</b></p>
<p><b>CPC011/18 Community Emergency Planning</b>          Following a discussion with a member of the Village Hall Committee it was felt that demand from the village for the Hall to be used as a relief centre would be very slight. It was felt that problems would be encountered trying to arrange for the loan of a generator in severe conditions. No further action will be taken at this time.</p>	
<p><b>CPC012/18 Broadband</b>          A discussion took place in the Open Session of the meeting.          See District Councillor's Report above CPC002/18.</p>	<p><b>Cllr Raffell</b></p>
<p><b>CPC013/18 Clerk's Report on Urgent Decisions since the last meeting</b>          The Clerk reported that the Clopton One Suffolk website is undergoing a major upgrade and updates cannot not be carried out at present. The Clerk and Mrs Della Hughes will attend a training session on 13<sup>th</sup> February 2018.</p>	<p><b>Clerk</b></p>
<p><b>CPC014/18 Officer's and Representative's Reports</b>          Cllr Fryatt will no longer be attending SaViD meetings.</p>	
<p><b>CPC015/18 Correspondence</b> (for information)          Clerk and Councils Direct for circulation.          The Local Councillor for circulation.</p>	
<p><b>CPC016/18 Dates for Clopton PC meetings for 2018/19</b>          Clopton PC will continue to hold meetings bi-monthly on the third Thursday of the month. The only exception will be July 2018 when the meeting will be held on 26<sup>th</sup> July to facilitate holiday requirements.          Clerk to contact the Clopton Village Hall booking clerk to arrange.</p>	<p><b>Clerk</b></p>
<p><b>CPC017/18 Matters to be brought to the attention of the Council for the next meeting</b>          None.</p>	
<p><b>CPC018/18 Dates of future meetings</b>          Thursday 15th March 2018, 7:30pm, Village Hall, Parish Council Meeting.</p>	
<p><i>Meeting closed at 08:40pm</i></p>	
<p>Chairman: ..... Date: .....</p>	