

CLOPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Clopton Village Hall at 7:30pm
On Thursday 16th November 2017.

<p>Present: Cllr Angwin (Chair) Cllr Pryke Cllr Fryatt Cllr Yallop Cllr Raffell</p>	<p>In Attendance: 5 Clopton Residents Mrs T Embury (Clerk)</p>	<p>Apologies</p>
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<p>CPC095/17 Chairman's Welcome Cllr Angwin welcomed everyone to the meeting.</p>	
<p>CPC096/17 District Councillor's Report Proposed East Suffolk Council – The Secretary of State, Sajid Javid has announced he is 'minded' to agree with the amalgamation of Suffolk Coastal and Waveney Councils to form a new council in East Suffolk. The amalgamation is scheduled to take place before the next elections in May 2019. Local Plan Review Consultation - The consultation concluded on 30th October 2017. The response was encouraging, and one-to-one sessions well attended. The information gathered will now be analysed and the next stage is to produce the final 'issues and options' document which should be completed by early next spring. Cllr Angwin reported that Clopton PC had responded to the consultation. There were 144 questions but not all were relevant to Clopton. To summarise: - Clopton PC feel that the number and sheer scale of the potential proposals is completely out of character for the village. The proposals are not considered feasible due to the lack of road infrastructure, schools, medical services, mains drainage, sewage and all the facilities required in a modern home. The only exception should be if a suitable site could be found and agreed for a limited development of affordable housing. This would enable starter homes to be built so that younger people do not have to move away to rent/buy affordable homes or for the elderly who wish to downsize and require housing that corresponds with their needs. Consultation on Parking - In anticipation of parking enforcement transferring from the Police to the Suffolk local authorities, Civic Parking Enforcement (CPE), the first stage of a consultation has taken place and a revised schedule of parking places and charges has been prepared. A second stage of consultation will now take place to seek the views of Town and Parish Councils and members of the public. Recommendations will be posted on the SCDC website. Public Space Protection Orders – Dog Controls – Public Space Protection Orders (PSPOs), have been introduced to address anti-social behaviour in the District. Controls covering dog fouling and other restrictions which are currently enforced through local byelaws can now be enforced through Fixed Penalty Notices rather than by way of prosecution.</p>	

<p>CPC097/17 Public Forum/Open Session Junction Monewden Road & B1078 Road – following further contact with Highways, the Community Engineer visited the site and confirmed the Give Way sign had been demolished and that road markings were very difficult to see. Highways have now made the site a high priority and the Give Way sign has already been replaced. Clopton PC will continue to monitor the road markings.</p> <p>Shop Road/Rouse Hall – a sign stating, ‘no access to RDA via Shop Road’ has been printed and will be erected on the B1078 junction Shop Road.</p> <p>A member of the public stated that cars are still parking inconsiderately at the junction of Shop Road/Rouse Hall and there is still a lot of rubbish in the area. Also, vans belonging to RFT (maintenance contractors to Flagship Homes), are arriving loaded with foliage and are using a chipping machine to dispose of the foliage on the meadow near the sewage tanks in Rouse Hall. This is causing a lot of noise and churning up the grass. Clopton PC will contact Chris Petrie of Flagship Housing.</p> <p>Finance – a member of the public suggested that when Clopton PC consider any requests for donations to charitable organisations, members of the public/tax payers should be consulted as to where the money should be donated. Clopton PC agreed to this request.</p> <p>Footpath signs – the footpath sign on the B1079 Road at Pear Tree Farm has been replaced.</p> <p>The footpath is currently blocked and the footpath sign removed in Drabbs Lane by Hillside Cottage, this has been reported.</p>	Clerk
<p>CPC098/17 Apologies None</p>	
<p>CPC099/17 Declaration of Interests/Dispensation Applications Received There were no declarations of interest and no dispensation applications to consider.</p>	
<p>CPC100/17 To approve the minutes of the meeting held on Thursday 21st September 2017 The minutes were approved and signed as a true record. Proposer Cllr Raffell, Seconder Cllr Yallop.</p>	
<p>CPC101/17 Matters Arising from the Minutes No matters arising.</p>	

<p>CPC102/17 Finance (see attached reports)</p> <ol style="list-style-type: none"> 1. Finance Report – Cllr Angwin reported on the Council’s current financial position and movement since the last meeting. It was noted that any VAT paid needs to be reported as an expenditure on the Financial Statement to show a true representation of funds and meet audit requirements. 2. Authorisation of payments – Payments totalling £414.52 were authorised which included the Clerk’s salary and expenses, including the payment approved for the extra hours worked during the last 6 months to remain compliant with the Transparency code. (approved CPC085/17.4) Proposer Cllr Yallop, Seconder Cllr Pryke. 3. Henderson ‘war memorial’ fund – Cllr Angwin has spoken with a Financial Advisor at SCDC and can confirm that when the new EU MiFID II regulations come into effect in Jan 18, Parish Councils do not need to obtain a Legal Entity Identifier Code (LEI). 4. Barclays and Yorkshire Building Society – letters have been received providing information of legal and regulatory changes. No action is required. 5. Initial consideration of 2018/19 Parish Council budget – with the implementation of the new General Data Protection Regulation (GDPR), in May 2018, Parish Councils are required to appoint a Data Protection Officer (DPO). SALC have advised that the DPO cannot be the Responsible Finance Officer or a Councillor. As this position will be out-sourced it was agreed that the sum of £100 be budgeted to cover any costs incurred. Expenditure will be slightly in excess of the annual revenue therefore Section 137/142 payments may be revised. There will be no change to the Reserves/Ear-marked funds. 6. Precept for 2018/19 – the Precept should remain unchanged at £3,700.00. 	<p>Cllr Angwin RFO</p> <p>RFO</p>
<p>CPC103/17 Planning Matters</p> <ol style="list-style-type: none"> 1. Planning Decisions – DC/17/2464/FUL Clopton Commercial Park - Permitted. 2. The following planning applications were received: - <ul style="list-style-type: none"> • DC/17/4322/FUL Hillside Cottage, Drabbs Lane, Clopton Demolition of 2 garages and construction of a new cart lodge with attached workshop at rear. Clopton PC are concerned about the scale of the proposal and the lack of information regarding the upper storey and what it would be used for. No details are provided yet there is a staircase and a velux window in the roof. • DC/17/4400/FUL Hillside Cottage, Drabbs Lane, Clopton Construction of a three-bay stable block with muck clamp. Clopton PC object – although this is proposed for land belonging to the applicant, it is not within the curtilage of Hillside Cottage. It is a stand-alone stabling facility in its own right and has no relationship to the previous application. This is a large development on a green field site in the countryside and visible from the road. • DC/17/4400/FUL Hillside Cottage, Drabbs Lane, Clopton Change of use for keeping horses and for the construction of a three-bay stable block with muck clamp. Clopton PC responded as above. • DC/17/4750/TPO Thamanaya, Shop Road, Clopton Trees T1 & T2 (oak) of MWA Arboricultural Report. T1 to be felled, T2 reduce back to July 2013 pruning points. Clopton PC support the application as per the professional opinion. 3. Other planning matters – None. 	

<p>CPC104/17 Defibrillator The Clerk has liaised with both B.T. and SCDC to try to ascertain if the telephone kiosk on the B1078 Road is available for adoption. SCDC had objected to the removal of the telephone service as, upon inspecting the service, the payphone was not operational, and they suggested the service be fixed. SCDC have suggested Clopton PC give notice to B.T. that we wish to adopt the kiosk for the purpose of siting a defibrillator inside and B.T. will then notify SCDC accordingly. Upon notification, SCDC will look at the application and a decision will be made. No further decisions will be made on the defibrillator until the PC can ascertain whether the telephone kiosk can be adopted.</p>	Clerk
<p>CPC105/17 Community Emergency Planning Clopton PC are still considering the feasibility of providing a generator at the VH. Clopton PC will discuss with the village hall committee the feasibility of the hall being used as a relief centre and this will then be debated and finalised at the next CPC meeting.</p>	Cllr Angwin
<p>CPC106/17 Broadband A survey has been carried out within Clopton whereby residents have provided their postcode and download speed. These details have been forwarded to SCC as they are working with B.T. Openreach to try and improve broadband speeds to individual properties. Cllr Raffell is liaising with SCDC as, where necessary, they will put monies into enhancing the fibre to the cabinet infrastructure. After all the upgrades it is likely that some properties will still have a slow service, therefore the District Council is willing to support communities to put in a wireless system. Cllr Raffell will discuss this further to see what options might be available to Clopton residents.</p>	Cllr Raffell
<p>CPC107/17 Suffolk Coastal Local Plan A discussion took place in the Open Session of the meeting. See District Councillors Report above CPC096/17.</p>	
<p>CPC108/17 Clerk's Report on Urgent Decisions since the last meeting The Clerk had no urgent decisions to report.</p>	
<p>CPC109/17 Officer's and Representative's Reports SaViD are requesting details of traffic problems within Clopton. Cllr Fryatt will attend the SaViD meeting and report on behalf of Clopton PC</p>	Cllr Fryatt
<p>CPC110/17 Correspondence (for information) Clerk and Councils Direct for circulation. Village Hall accounts statement and play equipment report received and held on file. Disability Advice Service donation request - held until March 2018 meeting.</p>	
<p>CPC111/17 Matters to be brought to the attention of the Council for the next meeting None.</p>	
<p>CPC112/17 Dates of future meetings Thursday 18th January 2018, 7:30pm, Village Hall, Parish Council Meeting. Thursday 15th March 2018, 7:30pm, Village Hall, Parish Council Meeting.</p>	
<p><i>Meeting closed at 08:35pm</i></p>	
<p>Chairman: Date:</p>	