

CLOPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Clopton Village Hall at 7.30pm
On Thursday 17th November 2016.

Present: Cllr Angwin (Chair) Cllr Fryatt Cllr Yallop Cllr Raffell	In Attendance: 1 Clopton Resident Mrs S Grant – Otley PC County Councillor Vickery Mrs T Embury (Clerk)	Apologies Cllr Pryke
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CPC095/16 Chairman's Welcome Cllr Angwin welcomed everyone to the meeting.	
CPC096/16 District Councillor's Report <ol style="list-style-type: none"> 1. SCDC New Premises Suffolk Coastal District Council will move to its new headquarters during November/early December. The building is located opposite Melton railway station and will be named East Suffolk House. 2. Devolution There will be a vote on 21st November 2016 at SCDC, and later at Cabinet, to determine whether our District is to support the devolution proposals for Norfolk and Suffolk. 3. Sizewell C The decision has been reached to develop the two new reactors at Sizewell. Stage 2 of the consultation will run between 23rd November 2016 and 3rd February 2017. A notice from EDF Energy advising details and dates for public meetings should be sent to everyone and will also be placed on the noticeboards. 4. Adastral Park Martlesham Preliminary discussions have been held with CEG, the developers of the main part of the site. The first planning application is expected in the new year. 5. SCDC Local Plan The final touches have now been made to the 2013 version of the SCDC Local Plan. It is hoped the Inspector will endorse the Site Specific and Felixstowe Action Plans by the end of the month. The process now begins all over again with a target to publish a new version in 2019. The first step in the process is the 'Call for Sites'. Information is to be gathered on available land that would be large enough for five or more houses which owners would be willing to make available for development. It does not follow that planning consent will automatically be granted. 	Clerk
CPC097/16 County Councillor's Report <ol style="list-style-type: none"> 1. Cllr Vickery has been busy in his role as Chairman of the Ipswich branch of the Royal British Legion and he is also the Suffolk County Council Champion for the Suffolk Military Working Group. 2. Devolution – SCC will vote on 23rd November 2016 and Norfolk CC will hold their vote the previous day. Following this more information will become available. 3. Budget – during 2017/18 a saving of 46 million pounds must be made. Cllr Vickery left a copy of the SCC October 2016 Monthly Round-Up Newsletter which is to be circulated via Clopton Enews. 	Clerk

<p>CPC098/16 Public Forum/Open Session</p> <p>Traffic Speed B1078 Road – Cllr Angwin wrote to Cllr Finch (SCC Highways) regarding the consultant’s report, to request they take into account the extensive data which was produced and to ascertain what action will be taken by Highways to implement the recommendations made within the report. No acknowledgement of the letter has been received. Cllr Vickery will follow this up.</p> <p>Flooding Shop Road – The Clerk sent an email to Mr Chenery (SCC Highways) and asked if they would attend and make a definitive decision as to who is responsible for the blockage in order that the problem can be addressed. Mr Chenery suggested Clopton PC contact the residents where the pipe was blocked previously, and request they have the pipe rodded through. Clopton PC will therefore contact the residents directly with a view to taking appropriate action.</p> <p>Shop Farm – Riding for the Disabled Group – Clopton PC have spoken with James Leggett and have received a report detailing the proposed alterations to Shop Farm and its future use. The details have been circulated via Clopton Enews. Access to and from the site would be via a new highways access road on to the Monewden Road. Following discussion it was agreed that when Clopton PC receive the formal planning application, they would consider the effects of any light pollution, problems associated with the emergency access road via Shop Road, and any upgrade to markings/signage that may be required at the junction of Monewden Road and the B1078 Road. It was noted that cars were still parking too close to the junction of Shop Road and Rouse Hall and as well as being a day to day problem this could have an impact for emergency service vehicles. Sandra Grant (Otley Parish Council) is attending a meeting with the police next week and will raise this issue on our behalf.</p> <p>Clopton Business Park – Cllr Fryatt has received an email from Mr Chris Dawson, the new owner of the Park. They are not looking to develop the site for uses that require a large high volume of heavy haulage but for smaller more specialist businesses suited to the countryside location. They are keen to work closely with Clopton PC and therefore Cllr Fryatt will invite Chris Dawson to the next CPC meeting in January.</p> <p>Broadband for Rural Norfolk – the booking clerk for Clopton village hall received a letter from Broadband for Rural Norfolk about a project they were undertaking. They were interested in siting their transmission equipment within the village hall and in return would offer the village hall a free broadband service. Cllr Raffell followed this up only to find that the offer was meant for the parish of Clopton near Wickhambrook in West Suffolk. Therefore, no further action was taken.</p>	<p>Cllr Fryatt</p>
<p>CPC099/16 Apologies Apologies were received from Cllr Pryke.</p>	
<p>CPC100/16 Declaration of Interests/Dispensation Applications Received There were no declarations of interest and no dispensation applications to consider.</p>	
<p>CPC101/16 To approve the minutes of the meeting held on Thursday 15th September 2016 The minutes were approved and signed as a true record. Proposer Cllr Raffell, Seconder Cllr Yallop.</p>	
<p>CPC102/16 Matters Arising from the Minutes No matters arising.</p>	

<p>CPC103/16 Finance (see attached reports)</p> <ol style="list-style-type: none"> 1. Finance Report – Cllr Angwin reported on the Council’s current financial position and movement since the last meeting. 2. Authorisation of payments – Payments totalling £573.68 were paid prior to the meeting which included the insurance to CAS, the Poppy Appeal for the wreath and to Birketts solicitors for the land registry fees. Payments totalling £389.35 were authorised which included the Clerk’s salary and expenses, CAS for the annual website fee and a payment to the Clerk for materials purchased for repairing the noticeboards. Proposer Cllr Fryatt, Seconder Cllr Yallop. Council also approved a payment to the Clerk for hours worked updating the Clopton website. The Clerk is to request Ladywell pay a total of £145.92 for 16 hours work. The money to cover these costs has already been received via Transparency Funding. 3. Barclays Bank (business savings accounts) – From 05/12/2016 the interest rate which currently stands at 0.05% will reduce to 0.00%. 4. Repairs to noticeboards – The glass which was cracked in the noticeboards in Shop Road and at the village hall has been replaced with Perspex. A third panel has since been damaged and will be replaced in due course. 5. Bus shelter, Clopton Corner – clean and paint – Clopton PC voted unanimously to accept the kind offer made by a Clopton resident to clean and repaint the bus shelter. CPC will cover the cost of £8.99 for the masonry paint. 6. Initial consideration of 2017/18 Parish Council Budget – The budget will remain broadly the same as last year, in line with revenue, which has decreased slightly. 7. Precept for 2017/18 – the Precept should remain unchanged. 8. Outdoor Playing Space Funding confirmation letter and form – an application was made to SCDC Outdoor Playing Space Fund for a grant towards the cost of a cradle swing and safety matting to be sited at the village hall play area. SCDC have decided to support the request and a confirmation letter and Grant Acceptance Form have been received. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>CPC104/16 Planning Matters</p> <ol style="list-style-type: none"> 1. Planning Decisions – DC/16/3267/FUL Birds Hill Cottage, Birds Hill, Clopton Proposed conservatory – Permitted. DC/16/3212/FUL Catts Hill Farm, Clopton Green Conversion of agricultural barn to residential as approved under PN3 – Permitted. 2. The following planning applications were received – none. 3. Other planning matters – none. 	
<p>CPC105/16 Clerk’s Report on Urgent Decisions since the last meeting</p> <p>SCDC contacted the Clerk as they have office furniture surplus to requirements and it was offered to the parish council at no cost. Clopton PC has secured two filing cabinets and they are to be collected mid-December.</p>	
<p>CPC106/16 Officer’s and Representative’s Reports</p> <p>SaViD – Cllr Fryatt reported that a meeting had now been held under the new organisation. At the meeting they discussed the various speed awareness initiatives available such as vehicle activated signs and 30mph stickers for wheelie bins. Cllr Vickery has used money from his budget to fund a Mobile Speed Indication Device (SID) which will be shared amongst the parishes involved with SaViD.</p>	

<p>CPC107/16 SCDC Site Allocations & Area Specific Policies – proposed main modification consultation Clopton PC has looked at the proposed modifications to the above policy but feel they have no further comments to make as the wording is all based around ‘fact’.</p>	
<p>CPC108/16 Community Emergency Planning An electrician from CJ Electrical has been to the VH to look at the feasibility of providing a standby generator for emergency situations. Changes would need to be made to the current installation and several options could be considered. At present, only one quote has been supplied and a second opinion/quote is also being sought. Cllr Raffell will also contact UK Power Networks as previous correspondence has indicated some funding may be available to help with a support network, within the community, for emergency situations.</p>	<p>Cllr Raffell</p>
<p>CPC109/16 Removal of BT Payphones Consultation Clopton PC received notification from SCDC of a formal consultation process regarding BT’s proposed public payphone removals. This affects the payphone on the B1078 Road near Shop Road junction. There have not been any calls made from this payphone in the past year and BT are looking to remove the facility. There is however, the option for the parish council to adopt the kiosk and take ownership of it for a £1 fee. At this stage in the consultation the PC have decided to register an interest in the adoption of the kiosk.</p>	<p>Clerk</p>
<p>CPC110/16 Correspondence (for information) Clerk and Councils Direct for circulation. Citizens Advice Bureau donation request – held until March 2017 meeting.</p>	
<p>CPC111/16 Matters to be brought to the attention of the Council for the next meeting None.</p>	
<p>CPC112/16 Dates of future meetings Thursday 19th January 2016, 7:30pm, Village Hall, Parish Council Meeting. Thursday 23rd March 2016, 7.30pm, Village Hall Parish Council Meeting.</p>	
<p><i>Meeting closed at 8.55pm</i></p>	
<p>Chairman: Date:</p>	