

CLOPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Clopton Village Hall at 7.30pm
On Thursday 21st July 2016.

Present: Cllr Angwin (Chair) Cllr Pryke Cllr Fryatt Cllr Yallop Cllr Raffell	In Attendance: 3 Clopton Residents County Councillor Vickery Mrs T Embury (Clerk)	Apologies
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CPC059/16 Chairman's Welcome Cllr Angwin welcomed everyone to the meeting. Cllr Robin Vickery was welcomed in his new role of County Councillor for Carlford Division.	
CPC060/16 County Councillor's Report Devolution - There is now a short period of public consultation before the East Anglia Devolution Agreement goes to government for approval in October. A new directly elected Mayor will act as Chair for the new East Anglia Combined Authority and will exercise the various powers and functions, including: Control of a new additional £25 million a year over the next 30 years to boost growth. £100 million over the next 5 years to deliver the target set for new homes, including an addition £30 million which will be provided over the next 5 years split equally for Norwich City and Ipswich Borough to meet their housing needs. Responsibility for a devolved local transport budget. Responsibility for Adult Skills Funding and the Apprenticeship Grant for Employers. If the deals are agreed, elections for the Mayor would take place in May 2017. For further details on the Norfolk and Suffolk Devolution Agreement and to have your say in the public consultation, see www.eastangliadevo.co.uk	
CPC061/16 District Councillor's Report 1. Amalgamation of Suffolk Coastal and Waveney Districts A business case is being prepared to formally amalgamate these two districts and will be voted on later in the year. Websites have already amalgamated and details for both districts can be found on www.eastsuffolk.gov.uk 2. Community Enabling Budget So far this year money has been given to help fund a defibrillator in Grundisburgh and for first aid training in Debach. Clopton PC will liaise with the Village Hall committee to see if an application could be made for funding towards the new swings for the play area, or for any other community project that may require additional funding.	
CPC062/16 Police Report The police report is no longer available in its previous format. It no longer provides stats and information directly relating to Clopton, but instead covers 37 local villages. It is now produced monthly and is available for all to view on the Suffolk Constabulary website. The Clerk will liaise with Clopton Enews to see if a copy can be circulated on a monthly basis.	Clerk

<p>CPC063/16 Public Forum/Open Session – Other Business</p> <p>Traffic Speed B1078 Road – Clopton PC has still been unable to obtain a copy of the full Consultant’s report relating to the B1078 road. Cllr Vickery will approach Cllr Finch to try and obtain a copy.</p> <p>Inspection of trees in Rouse Hall Gardens – A member of the public raised concerns as a man was seen inspecting trees in the area of Rouse Hall Gardens. The Clerk will contact Flagship Homes to see if they have ordered any works to be carried out.</p> <p>Flooding Shop Road – A member of the public is concerned that the pipes may be blocked again causing the road to be completely flooded. Work has been carried out previously to alleviate this problem so Clopton PC will liaise with AWA to see if they will attend with a camera which can be used down the pipes in order to ascertain what the problem may be. There is also a strong smell of sewage in the vicinity so the Clerk will contact the Environmental Agency.</p> <p>Planning Applications – A member of the public raised concerns over a recent planning application. Following discussions, when considering future planning applications Clopton PC will consider whether the application would have any impact on traffic.</p>	<p>Clerk</p> <p>Cllr Yallop</p> <p>Clerk</p>
<p>CPC064/16 Apologies None.</p>	
<p>CPC065/16 Declaration of Interests/Dispensation Applications Received There were no declarations of interest and no dispensation applications to consider.</p>	
<p>CPC066/16 To approve the minutes of the meeting held on Thursday 19th May 2016 The minutes were approved and signed as a true record. Proposer Cllr Yallop, Seconder Cllr Fryatt.</p>	
<p>CPC067/16 Matters Arising from the Minutes Broadband – Following public meetings held in Grundsiburgh and Otley, the Carlford Benefice of churches have appointed County Broadband as their preferred provider. County Broadband are in the process of carrying out surveys to look at public demand and the best way to proceed with the initiative. Mr George Laws will be the co-ordinator for Clopton. Church towers would be used as bases for wifi aerials and all monies received would be split equally between the PCC’s whether their church tower was used or not, as this is a community project for the Carlford benefice.</p>	

<p>CPC068/16 Finance (see attached reports)</p> <ol style="list-style-type: none"> 1. Finance Report – The Clerk reported on the Council’s current financial position and movement since the last meeting. 2. Authorisation of payments - Payments totalling £1017.28 were authorised which included the Clerk’s salary and expenses, Mrs Hughes to cover her expenses for producing the Clopton Annual and Blue Cross which was the chosen fete charity. Proposer Cllr Angwin, Seconder Cllr Raffell. 3. NALC Salary Pay Scales 2016-18 – NALC have provided the latest NJC salary pay scales for 2016-2018, to be implemented immediately and backdated to 1 April 2016. The Clerk is to inform Ladywell Accountancy that the new salary is SCP 17 £9.120 backdated to 1 April 2016. Proposer Cllr Fryatt, Seconder Cllr Raffell. 4. Asset Register – The Asset Register has been updated following the Internal Audit as per Recommendation 4. 5. Changes to Insurance 2016-17 – At renewal the Fido Bin and Litter Bin are to be added to the insurance using the ‘replacement cost’ figures supplied by Suffolk Coastal Norse Ltd. 6. Final Figures for Village Fete – Takings from the fete grossed £1505.45. Costs were incurred of £80 in cash on the day, plus a further £330.32 paid from the fete ear-marked funds, giving a net result of £1095.13. The Fete Committee decided that this should be split between a donation to Blue Cross of £600, a further donation of £250 to an as yet unspecified beneficiary (held under Fete Disbursement), with the balance of £245.13 to be added to Future Fete Expenses. 7. Transparency Fund – funding application – The Clerk is to produce a bid of £200.64 for funding to cover the additional hours worked in order to remain compliant with the Transparency Code for Smaller Authorities. 8. VAT Claim – The Clerk is to submit a VAT claim of £250.46. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>CPC069/16 Planning Matters</p> <ol style="list-style-type: none"> 1. Planning Decisions – DC/16/1704/CLE Shop Farm House, Clopton – Permitted. DC/16/1881/PN3 High House Farm Barn, Clopton – Refused. DC/16/2224/FUL Aspen Lodge, Clopton – Permitted. 2. The following planning applications were received:- <ul style="list-style-type: none"> • DC/16/2224/FUL Aspen Lodge, Charsfield Road, Clopton Veranda extension to south east side of property. Clopton PC had no objections. • DC/16/2703/LBC Ancient House, Shop Road, Clopton Replacement windows to a listed building. Clopton PC had no objections. 	
<p>CPC070/16 Auditor Report’s Internal Audit – A very straight forward report. External Audit – Report not yet received.</p>	
<p>CPC071/16 Clerk’s Report on Urgent Decisions since the last meeting The Clerk had no urgent decisions to report.</p>	
<p>CPC072/16 Officer’s and Representative’s Reports SaViD (Safer Village Driving) – At the last meeting it was decided that members of the participating groups will share the workload by rotating the role of Chairman every six months. It is hoped that Clopton PC will Chair the group in the near future.</p>	
<p>CPC073/16 Deeds to the Village Hall The PC will proceed with an application to the Land Registry for a Voluntary First Registration, incurring the necessary expenditure according to the schedule of fees.</p>	<p>Cllr Angwin</p>

<p>CPC074/16 Community Emergency Planning Clopton PC are in the process of updating the Community Emergency Plan. Following discussions it was felt that provision for a generator at the Village Hall would enable the Parish Council to provide a refuge for the people in the community should the need arise. The PC will make further enquiries to see if this is feasible.</p>	<p>Cllr Raffell</p>
<p>CPC075/16 Correspondence (for information) Thank you letters – Citizens Advice and Disability Advice. Clerk and Councils Direct for circulation. The Local Councillor for circulation.</p>	
<p>CPC076/16 Matters to be brought to the attention of the Council for the next meeting Review of External Auditor's Report.</p>	
<p>CPC077/16 Dates of future meetings Thursday 15th September 2016, 7:30pm, Village Hall, Parish Council Meeting. Thursday 17th November 2016, 7:30pm, Village Hall, Parish Council Meeting. Thursday 19th January 2016, 7:30pm, Village Hall, Parish Council Meeting. Thursday 16th March 2016, 7.30pm, Village Hall Parish Council Meeting.</p>	
<p><i>Meeting closed at 8.50pm</i></p>	
<p>Chairman: Date:</p>	