

CLOPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Clopton Village Hall at 7.30pm
on Tuesday 30th January 2014.

<p>Present: Cllr Angwin (Chair) Cllr Pryke Cllr Fryatt Cllr Yallop Cllr Raffell</p>	<p>In Attendance: 8 Clopton Residents Mrs E Brown (Clerk)</p>	<p>Apologies County and District Cllr Bellfield PCSO Chatten-Berry PC Debbie Howgego</p>
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<p>CPC001/14 Chairman's Welcome Cllr Angwin welcomed everyone to the meeting.</p>	
<p>CPC002/14 Co-option of New Parish Councillor Council unanimously agreed to co-opt Clopton resident Pete Raffell to the parish council. Cllr Raffell signed the declaration of acceptance of office and participated in the meeting. Proposer Cllr Fryatt, Seconder Cllr Yallop.</p>	
<p>CPC003/14 County and District Councillor's Report The clerk gave the County Cllr's report.</p> <ol style="list-style-type: none"> 1. SCC continue to need to make savings. Currently these are from 'back office' areas and not 'front line' services. The new waste incinerator is reducing the landfill tax and large tomato green houses will be heated by it. Household recycling centres, Highways, Social work, Trading standards and School crossing patrols are not having their budgets cut this year. 2. SCC are encouraging over 1,500 families to claim the free school meals they are entitled to so that their schools can access an extra £900 pa for each child in the scheme. 3. When the SCC Care homes were sold 10 new ones were part of the deal, 9 of which have now received planning permission. 4. SCC has received £300k from central government to set up 80 apprenticeship schemes. 5. SCC continue to discuss with Norfolk CC about amalgamating areas to reduce costs currently the pension fund is under discussion. Partnership with Essex CC is also being considered. 6. Currently there is some surplus in his locality budget. <p>Cllr Fryatt provided the District Cllr's Report.</p> <ol style="list-style-type: none"> 1. District Councillors now have a Community Enabling Fund of £4,000 pa to spend within their ward. 	
<p>CPC004/14 Police Report (attached) The Clerk summarised the Police report prepared by PC Howgego. To be circulated to the village via the enews and website.</p>	
<p>CPC005/14 Public Forum 30mph Speed limit at Clopton Corner. Cllr Angwin summarised information provided by David Chenery (SCC Highways).</p> <ol style="list-style-type: none"> 1. A 30mph limit is probably not the right solution as there is a lack of visible development and a low number of reported serious injuries. 2. Suggestions to reduce the dangers included <ul style="list-style-type: none"> • Asking the resident to the west side of Shop Road to move their hedge back to improve visibility, • To possibly use more assertive signing and lining on the highway, • Some other form of low cost traffic calming. <p>Money for any measures would have to be found outside the Highways budget, possibilities include Cllr Bellfield's locality/highways budget or the Community Enabling</p>	

<p>Fund. Council felt that efforts should continue to be made in attempt to make this section of road safer. Education of drivers and enforcement of speed limits are required. The mirror only assists and does not fully resolve the issue of visibility to the West of Shop Road.</p> <p>Debach Parish Meeting Speeding Issues Meeting Report.</p> <p>Cllr Fryatt provided council with the following information: The aim of the meeting was to review options of what could be done to alleviate local speed issues and disseminate the information appropriately. Options included speed humps, more 40mph limits, 30mph stickers on residents wheelie bins, the quiet lanes initiative. Measurements of traffic flow and speed are important. Cllr Fryatt to circulate the minutes from the last meeting.</p> <p>Otley College Lighting.</p> <p>Council was informed by a resident that Otley College have put up outside lighting without planning permission which is causing severe night time light pollution in the area. The resident felt that he has had unsatisfactory responses from both the SCDC planning department and the environmental officer who visited him. Council agreed to write letters to SCDC planning and environmental departments. Cllr Fryatt to assist Cllr Angwin by drafting letters.</p>	<p>Cllr Fryatt/ Cllr Angwin</p>
<p>CPC006/14 Apologies</p> <p>There were no apologies.</p>	
<p>CPC007/14 Declarations of Interest/Consideration of Dispensations</p> <p>There were no declarations of interest and no dispensation applications to consider.</p>	
<p>CPC008/14 To Approve the minutes of the meeting held on 18th December 2013</p> <p>The minutes were approved and signed as a true record. Proposer Cllr Pryke, Secunder Cllr Fryatt.</p>	
<p>CPC009/14 Matters Arising from the Minutes.</p> <ol style="list-style-type: none"> 1. Speed watch: Malcolm Gooch (Clopton speed watch group coordinator) has suggested inviting individuals to observe Clopton's Speed watch volunteers in action to encourage volunteers to come forward. Tuddenham PC wish to join the group, the clerks are liaising at present over the 'joining fee'. It is possible that Charsfield may also consider joining, their representative at the DPM Speeding Issues meeting will bring it to the parish council's attention. 2. Notice Boards: The wooden notice boards in Shop Road and at the village Hall have swollen and the doors will currently not open, the community door fastenings are also damaged. These will be looked at once the weather is drier. Clerk has written to the resident at No. 5, Shop Road asking him to cut back his hedge in order to prevent damage to the board. 3. Asset Register: A draft register has been seen by the chair and amendments agreed. Cllr Yallop provided updated figures for the war memorial. Clerk to update and send to Cllrs. The All Risks items on the insurance policy to be amended as appropriate. 4. Slurry on Concrete Road and Snipe Farm Road. An Environment Agency Officer has visited the site and will return with the Agricultural Catchment Officer to check that recommendations have been carried out. The EA are aware that water in this areas drains down to the River Lark. 	<p>Clerk Clerk</p>
<p>CPC010/14 Finance (See attached reports)</p> <ol style="list-style-type: none"> 1. Clerk's Finance Report: The Clerk reported on the Council's current financial position and movements since the last meeting. Payments totalling £334.68 were approved. Proposer Cllr Pryke, Secunder Cllr Yallop. 2. 2014-2015 Budget: The Clerk had circulated the budget document prior to the meeting, this was approved. Proposer Cllr Angwin, Secunder Cllr Pryke. 3. Henderson Account: Cllr Angwin has had to obtain an original death certificate and re-send the application to change the trustees and the name of the Henderson account. 	

<p>CPC011/14 Planning Matters</p> <ol style="list-style-type: none"> 1. Council considered planning application DC/14/0108/FUL: Proposed two bay garage at Sparrows Nest, Drabbs Lane, Clopton. Decision – Council to support the application with the condition that the building is not to be used for a domestic/residential use in the future. Clerk to write to SCDC Planning Department. 2. The following planning decision was received:- <ul style="list-style-type: none"> • DC/13/3154/PN4. Use of units 1 & 2 as B1 Light Industrial Workshops, Catts Hill Farm, Clopton – Prior approval is not required, therefore the proposal is permitted development and does not require planning permission. 3. There were no new planning applications. 4. Council have been informed that there may be a breach of planning consent at Clopton House, Grundisburgh Road as an extension to stables as well as the alleged incorporation of accommodation for a groom within an existing building have been reported. Cllr Angwin to provide Cllr Fryatt with the full postal address of the property who will contact SCDC planning Department. 	<p>Clerk</p> <p>Cllr Angwin Cllr Fryatt</p>
<p>CPC012/14 Clerk</p> <p>Council have received 1 application from a non resident and an expression of interest from a resident regarding the Clerk's vacancy. Cllr Angwin and Cllr Pryke to discuss filling the vacancy after the application closing date, 31/01/2014.</p>	<p>Cllr Angwin Cllr Pryke</p>
<p>CPC013/14 Village Fête</p> <p>Council were informed that there was a high level of interest in the village and a group of people have volunteered to assist with the preparation of a village fête. Council agreed to hold the fête on the date suggested by the volunteers – Sunday 22nd June 2014. Mrs. Hughes agreed to book the Village Hall for that date and organise a meeting of the volunteers.</p>	
<p>CPC014/14 Clerk's report on Urgent decisions since the last meeting.</p> <p>The Clerk had no urgent decisions to report.</p>	
<p>CPC015/14 Officer's and Representative's Reports</p> <p>Reports were given earlier in the meeting. (DPM Speeding Issues Meeting Report and Speed watch.)</p>	
<p>CPC016/14 Correspondence</p> <p>Correspondence received:</p> <ul style="list-style-type: none"> • Introductory letter from Paul Sharp, East Policing Commander, Suffolk Constabulary. • Clerks and Councils Direct magazine, for circulation. • SALC Newsletter, The Local Councillor, for circulation. • Public Transport Seminar organised by SALC. Council agreed to fund one place at the seminar. Cllr Angwin to ask Mr John Dawson (village transport representative) if he would like to attend. 	<p>Cllr Angwin</p>
<p>CPC017/14 Matters for the next meeting</p> <ol style="list-style-type: none"> 1. Charitable donations 2. Dates of meeting after May 2014, it is envisaged that these will continue to be held on the 3rd Thursday of alternate months. 3. To discuss having a theme (and outside speaker) for APM to encourage the attendance of residents. 	
<p>CPC018/14 Date of next Meeting</p> <p>The next meeting of the Parish Council is on Thursday 20th March 2014, at 7:30pm. The Annual Parish Meeting will be on Thursday 15th May 2014 at 7pm and the Annual Parish Council Meeting at 7:30pm. All meetings take place in the Village Hall.</p>	
<p><i>Meeting closed at 8.25pm</i></p>	
<p>Chairman: Date:</p>	

