

CLOPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Clopton Village Hall at 7.30pm
on Thursday 19th September 2013.

<p>Present: Cllr Angwin (Chair) Cllr Pryke Cllr Fryatt Cllr Yallop</p>	<p>In Attendance: 3 Clopton Residents Mrs E Brown (Clerk)</p>	<p>Apologies County and District Cllr Bellfield PCSO Chatten-Berry PC Debbie Howgego</p>
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<p>CPC119/13 Chairman's Welcome Cllr Angwin welcomed everyone to the meeting which began with a minutes silence in memory of long serving councillor, Roy Compton.</p>	
<p>CPC120/13 Public Forum</p> <p>1. Village Hall Management Committee The annual ROSPA safety report was circulated to Council prior to the meeting. The VHMC plan to 'fill' the holes caused by rabbits and to allow dogs on leads on site. The hall roof above the notice board and the kitchen door have been repaired.</p> <p>2. Residents Action Group regarding speeding at the Shop Road junction. A resident informed the meeting that he had had over a 50% response rate to a letter he had written to residents of Shop Road, Rouse Hall Estate and nearby houses on the B1078 regarding safety and speeding, all supporting the implementation of a 30mph speed limit at Clopton Corner. In January he plans to write to SCC Highways in an attempt to begin dialogue with them about its implementation. Points noted and discussed included:</p> <ul style="list-style-type: none"> • The criteria which need to be adhered to in order to have a 30mph speed limit, it appears that Clopton Corner does not significantly fit the criteria. • Other solutions such as signage and engineering solutions should be sort to resolve single problems. • Criteria regarding 40 mph limits are not as onerous as 30 mph ones. • The bus stop (used by school children) and the B1078 being a lorry route may add weight to the request for a 30mph limit. • The national speed limits for vehicles on the B1078 are: cars - 60mph, <7.5 tonnes - 50 mph, > 7.5 tonnes - 40mph. • Council and residents to be kept updated on any action taken via the Clopton Newsletter/E-news. 	
<p>CPC121/13 County and District Councillor's Report The clerk gave the County and District Cllr's report</p> <p>1. SCC estimate they need to save £156 million in the next 4 years. There will be a 37% reduction in the central government grant to SCC over the next 2 years and SCDC will have a 47% reduction. Therefore there are likely to be service changes, voluntary/charity groups may take on some of these activities.</p> <p>2. Education: Ofsted have expressed significant concerns on the level achieved in Suffolk schools. GCSE results were 9% below national average last year but only 5% below this year and Suffolk Education Authority was 149/151 last year and 135/151 this year, At A' level Suffolk is well above the national average. SCC's raising the Bar initiative is currently their most important project. SCC wish to improve governance of schools with better governor's and headteachers.</p>	
<p>CPC122/13 Police Report (attached) The Clerk read the Police report prepared by PCSO Chatten-Berry and will send to</p>	

Della Hughes for publication on the enews/website.	Clerk
CPC123/13 Apologies There were no apologies.	
CPC124/13 Declarations of Interest/Consideration of Dispensations There were no declarations of interest and no dispensation applications to consider.	
CPC125/13 To Approve the minutes of the meeting held on 19th September 2013 The minutes were approved and signed as a true record. Proposer Cllr Fryatt, Secunder Cllr Yallop.	
CPC126/13 Matters Arising from the Minutes. 1. Snipe Farm Road Speed Signs: These are now legible. 2. Village Summer Event: About 10 replies have been received regarding this, all in favour of holding a village event in 2014. Residents to be reminded to complete the questionnaire via the E-news. To be discussed at the January CPC meeting. Currently a date in June is favoured.	
CPC127/13 Finance (See attached reports) 1. Clerk's Finance Report: The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance of accounts on 29 th November 2013 was £7,629.411. The September Financial Statement was amended due to the payment of invoices presented at the September meeting. Proposer Cllr Angwin, Secunder Cllr Pryke for the amended September and December statements. 2. Authorisation of payments: Decision - Payments totalling £500.65 were authorised. Proposer Cllr Yallop, Secunder Cllr Pryke. 3. Annual Return and Issues Arising Report: The Clerk read the Annual Return and Issues Arising Report from the External Auditor. The requirement to carry out the internal auditors recommendations has/is and plans to be carried out before the next audit. Decision – The Annual Return and Issues Arising Report was approved and accepted by the Council. Proposer Cllr Angwin, Secunder Cllr Fryatt. 4. 2014-2015 Budget: The Clerk circulated a draft budget for Council's consideration. The precept to be increased by £62.75 to £3,700 (0.02% increase) adding 46p per annum, (<1p a week) to each band D property in Clopton. Decision - The draft budget to be accepted without change. Clerk to send precept request to SCDC. Proposer Cllr Yallop, Secunder Cllr Fryatt. 5. Barclay's Bank: The Clerk has finally received confirmation that Cllrs Angwin, Pryke and Yallop are all signatories of the Barclays Accounts held by CPC. 6. Henderson Account: Cllr Angwin has the appropriate form to change the Henderson Account to the name of Clopton Parish Council. This has been signed by Mrs. Freeman and Mrs. Kimmerling and will be sent with a certified copy of Mr Compton's death certificate to arrange transfer of trustees/ signatories to Cllrs Angwin, Pryke and Yallop.	Clerk Cllr Angwin
CPC128/13 Planning Matters 1. Council considered planning application DC/13/3439/FUL: Proposed Cart Lodge and Storage at Snipe Farm, Snipe Farm Road, Clopton. Decision – Council to neither support nor oppose the application due to insufficient information being provided by the applicant in particular the lack of a Design and Access Statement. Clerk to write to SCDC Planning Department. 2. Council received an update on planning application DC/13/3154/PN4. Use of units 1 & 2 as B1 Light Industrial Workshops, Catts Hill Farm, Clopton. CPC received a prior notification of permitted development notice and therefore conditions cannot be imposed. SCDC Planning have decided that the applicant need provide no further details regarding this notice. If the use of the units is to be changed to B8 then the applicant would need to reapply. Noise and light conditions are outside SCDC control but it is expected that a B1 use	Clerk

<p>class would be compatible with having neighbours and in keeping with the locality. Council was informed that future noise and light issues at this site would be an environmental enforcement issue rather than a planning issue.</p> <p>3. The following planning decisions have been received:-</p> <ul style="list-style-type: none"> • C/13/1328. Erection of part 2 storey/part single storey rear extension to dwelling, Corner Farm, Shop Road, Clopton – Permission granted. • DC13/2712/FUL. 20M x 40m Menage for private use only, Clopton House, Grundisburgh Road, Clopton – Permission granted with conditions. <p>4. There were no new planning applications.</p>	
<p>CPC129/13 Clerk Decision – Clerk to decide which correspondence she receives to circulate to councillors. Proposer Cllr Fryatt, Secunder Cllr Yallop. Council accepted the Clerk's resignation for family reasons and thanked her for her work over the last year. Council decided that they would be prepared to employ an individual who does not have the Clerk's CiLCA Qualification. Cllr Angwin is drafting a job advert to be circulated via SALC, Clopton E-news and the village noticeboards.</p>	<p>Cllr Angwin Clerk</p>
<p>CPC130/13 Highways Safety</p> <p>1. The Clerk summarised the Clopton Community Speedwatch Co-ordinators report by Malcolm Gooch.</p> <ul style="list-style-type: none"> • Kathleen Coates is no longer in post at Suffolk Constabulary and all volunteers who applied in the last 6 months are now being processed. • Great Bealings have joined the scheme and are now being trained. • Tuddenham PC Sean Brett and Malcolm Gooch are to go to the next Parish Council meeting. • Woodbridge Town Council Malcolm Gooch is to attend their meeting in February to explain Speedwatch. <p>Following discussion it was felt that CPC are responsible for the Speedwatch equipment (it is listed on their asset register and insurance documents) and finances (they hold an earmarked fund for Speedwatch expenses that cannot be charged to other parish councils). Knowledge about Speedwatch processes is held by the Co-ordinator – Malcolm Gooch. More volunteers are required for Speedwatch in Clopton. Clerk to ask the Co-ordinator for details of a volunteers role for circulation via Clopton E-news.</p> <p>2. Debach Parish Meeting: CPC have been invited to a meeting in Debach for local Parish Councils/Meetings who have an issue with speeding in their locality in an effort to pool ideas and actions to reduce speed. Cllr Fryatt will be attending as Clerk of Debach Parish Meeting and will represent CPC also. Suggestions of measures to control speeding included connecting nearby 30mph zones with 40 mph zones rather than national speed limit sections and having sections where overtaking is prohibited.</p> <p>3. Local Hotspots:</p> <ul style="list-style-type: none"> • B1078/79 Junction. The issue regarding children's safety whilst catching the school bus service has been alleviated by the bus stopping outside the concerned residents dwelling. • B1078/Shop Road Junction. One resident is trying to get a 30mph at this site, Council feel that a 40mph stretch and no overtaking may be more achievable. Cllr Fryatt to raise this at the meeting in Debach. 	<p>Clerk</p> <p>Cllr Fryatt</p> <p>Cllr Fryatt</p>
<p>CPC131/13 Village Assets Cllr Angwin and the Clerk inspected the village assets.</p> <ul style="list-style-type: none"> • The hedge behind the Shop Road notice board needs to be cut back. Householder to be written to. • The Potash Corner notice board needs to be cleaned and varnished. <p>Decision – The following assets to be removed from the asset register</p> <ul style="list-style-type: none"> • 2 signs in Drabbs Lane, Sign at Rouse hall and Shop Roads junction, Sign on 	<p>Clerk</p> <p>XXXXX</p>

<p>Market Hill. These are the property of SCC Highways.</p> <ul style="list-style-type: none"> HP Laptop, the printer and filing cabinet, these are no longer fit for purpose. Laptop to be donated for use by Clopton Church at the request of a resident. <p>Village Asset Values for the register. To comply with one of the internal auditor's recommendations the values of the village assets must be the purchase price or current value. A replacement cost may be used for insurance purposes only. Cllr Yallop to ascertain the value of the war memorial. Clerk to revise asset register.</p>	<p>Clerk Cllr Yallop</p>
<p>CPC132/13 Clerk's report on Urgent decisions since the last meeting.</p> <ol style="list-style-type: none"> Cllr Yallop (owner of the land on which the war memorial is situated) met with American Mr. Jack Rude of the 493rd Bomb Group Memorial Association. Mr Rude expressed concern over relocating the war memorial as Cllr Yallop owned the land. Cllr Yallop confirmed that he had no intention of moving the memorial and would arrange for it to remain in its current location in perpetuity by means of a covenant. Mr Rude has been encouraged to write to the Parish Council (Trustees of the memorial) to ensure that they they are aware of the Associations wishes for it to remain where it is. Council have yet to receive a letter from Mr. Rude. Resident has observed possible effluent discharging onto the 'concrete road', Agricultural Division of the Environment Agency to be contacted. 	<p>Cllr Angwin</p>
<p>CPC133/13 Officer's and Representative's Reports Reports were given earlier in the meeting.</p>	
<p>CPC116/13 Correspondence Several local branches of national charities have asked council to consider donating money to them in the coming financial year.</p> <p>SCDC Budget Review Meeting : Slides are available from the Clerk on request.</p> <p>SCC Highways : Council have received confirmation that road U3402, Church lane remains an unclassified road maintainable at public expense.</p> <p>Suffolk Constabulary : Paul Sharp is the new Policing Commander for the East.</p> <p>SCDC Elections: The Clerk has received notification that the latest Councillor vacancy may be filled by co-option.</p> <p>Neighbourhood Planning : Free event for those considering doing an NP.</p>	
<p>CPC117/13 Matters for the next meeting</p> <ol style="list-style-type: none"> Village Fete Charitable donations (March 2014 Meeting) 	
<p>CPC118/13 Date of next Meeting The next meeting of the Parish Council is on Thursday 30th January 2014 at 7:30pm. The March meeting of the Parish Council is on Thursday 20th March 2014, at 7:30pm. The Annual Parish Meeting will be on Thursday 15th May 2014 at 7pm and the Annual Parish Council Meeting at 7:30pm. All meetings take place in the Village Hall.</p>	
<p><i>Meeting closed at 9.17pm</i></p>	
<p>Chairman: Date:</p>	